

eFiling of Income Tax Return

Coverage of the Topics

- **Theoretical**
- **Technical**
- **Practical**



Theoretical

Provisions under the Income Tax Act , 1961

- **Section 139(1B)**
- **Section 139(9)**
- **Section 139C**
- **Section 139D**
- **Rule 12**

Section 139(1B)

- Empowering section for introduction of electronic filing of returns schemes
- Eligible to any person being a company or other than a company
- To file as Scheme Specified by the Board
- Medium such as Floppy , Diskette , Magnetic Tape , CD etc ie any computer readable media
- Deemed return u/s 139(1)

Schemes Specified by the Board (u/s 139(1B))

- Electronic Furnishing of Return of Income Scheme , 2004**
- Furnishing of Return of Income on Internet Scheme , 2004**

Electronic Furnishing of Return of Income Scheme , 2004

- Notified on 30-09-2004
- Applicable from A Y 2004-05
- Defines - e-Return ; e-Return Administrator ; e-Return Intermediary ; Digital Signature , etc
- Filing of e>Returns
- Filing of Revised e>Returns
- Qualifications of e-Return Intermediary
- Authorisation of e-Return Intermediary
- Functions & Responsibilities of e-Return Intermediary
- Procedure for eligible person ie assessee
- Procedure for e-Return Intermediary
- Processing of e>Returns

Furnishing of Return of Income on Internet Scheme , 2004

- **Notified on 30-09-2004**
- **Applicable from A Y 2004-05**
- **Defines – Internet Return ; e-Return
Administrator ; Digital Signature , etc**
- **Filing of Internet Returns**
- **Filing of Revised Internet Returns**
- **Procedure for filing Internet Return**
- **Processing of Internet Returns**

Section 139(9) – Defective / Invalid Return

Attachments with Return

- Return Form duly Filled in with annexures
- Computation of Income
- Final Accounts
- Annual Report
- Tax Audit Report
- TDS Certificates
- TCS Certificates
- Advance Tax Challans
- Self Assessment Tax Challans

This provision is now **History**

Section 139C & 295(eeba)

Power to the Board to dispense with furnishing documents , etc with the Return of Income

- **For a class or classes of persons**
- **For not attaching certain documents , statements , receipts , certificates reports etc attachments with the Return**
- **But to be produced on demand to the AO**

Section 139D & 295(eebb)

Power to the Board to make rules providing for filing return in electronic form

- For a class or classes of persons
- The form and the manner of furnishing return
- For documents to be kept ready but not furnished along with return , but to be produced on demand to the AO
- The computer resource or electronic record to which the return to be transmitted

Rule 12

(After amendment)

- Various forms specified for various assesseees
- ITR 1 through 8 and ITR V
- Methods of filing Returns
- Optional and Mandatory
- DGIT (Systems) responsible for security , retrieval etc
- Returns for earlier A Y as per the forms and procedures for that year

Forms Specified - 1

ITR Form No	Status	Remarks	Salary	House Property	Buss. /Prof.	Capital Gains	Other Sources
1	Individual	Non Business	*	Not Applicable	Not Applicable	Not Applicable	*
2	Individual & HUF	Non Business	*	*	Not Applicable	*	*
3	Individual & HUF	Business - Non Proprietary	*	*	* Non Proprietary	*	*
4	Individual & HUF	Business - Proprietary	*	*	* Proprietary	*	*
5	Firms, AOP's & BOIs	IT & FBT	Not Applicable	*	*	*	*
6	Companies other than claiming exemption u/s	IT & FBT	Not Applicable	*	*	*	*

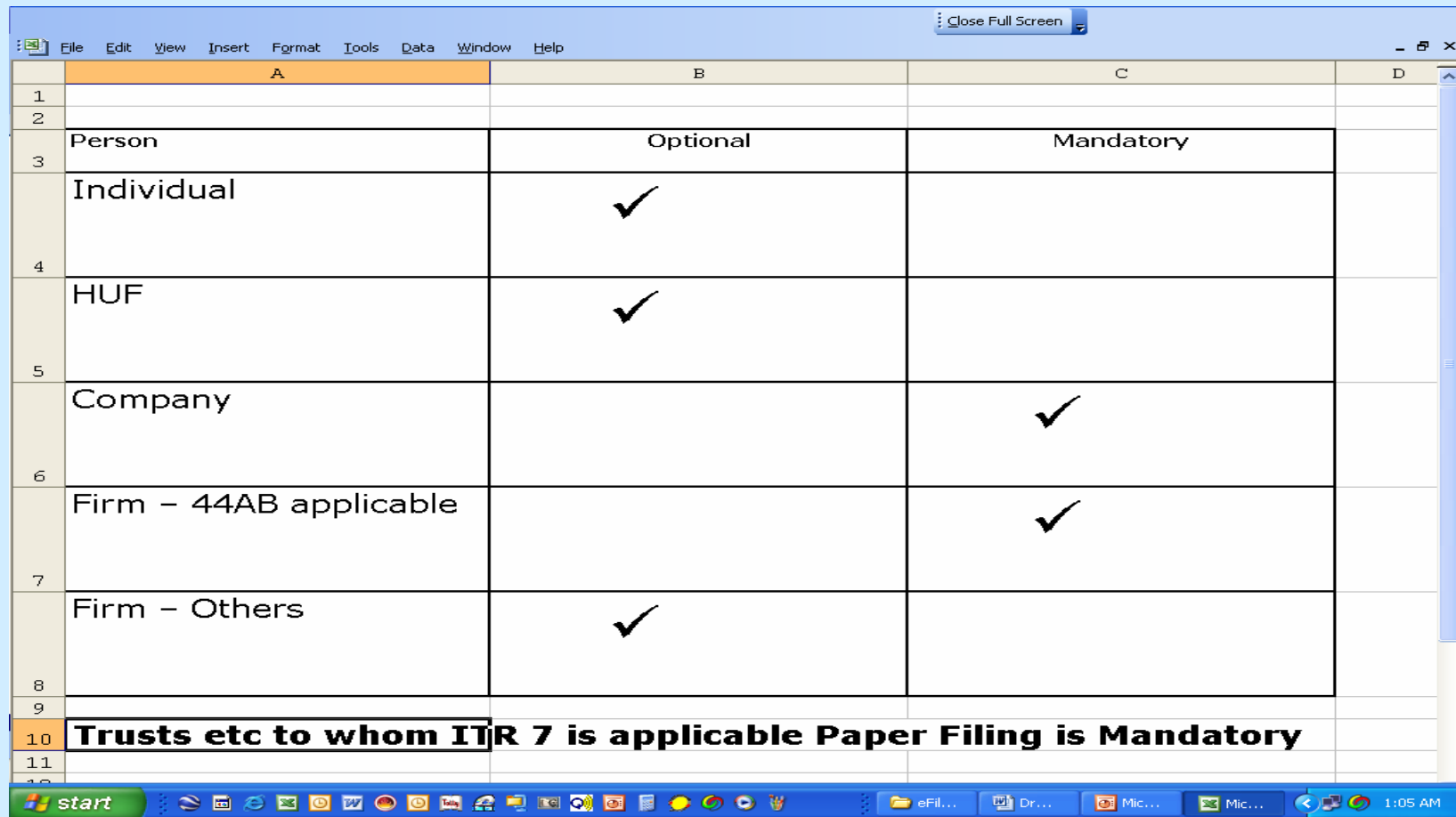
Forms Specified - 2

	A	B	C	D	E	F	G	H
	ITR Form No	Status	Remarks	Salary	House Property	Buss. /Prof.	Capital Gains	Other Sources
7	5	Firms, AOP's & BOIs	IT & FBT	Not Applicable	*	*	*	*
12	6	Companies other than claiming exemption u/s 11	IT & FBT	Not Applicable	*	*	*	*
13	7	Exempt Categories		Not Applicable	*	*	*	*
14	8	Firms, AOP's , BOIs & Companies	FBT	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable
15	V	All Categories	Ack for eFiling without digital signatures - Verification	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable
16								
17								
18								

Methods of Filing Returns

- Paper Return
- Electronic with Digital Signature
- Electronic without Digital Signature followed by Physical ITR – V
- Bar Coded Return in Paper Form

Optional or Mandatory



	A	B	C	D
1				
2				
3	Person	Optional	Mandatory	
4	Individual	✓		
5	HUF	✓		
6	Company		✓	
7	Firm - 44AB applicable		✓	
8	Firm - Others	✓		
9				
10	Trusts etc to whom ITR 7 is applicable Paper Filing is Mandatory			
11				

CBDT Circulars / Notifications

**•Circular No 5/2007
Dated 26-July-2007**

**•Circular No 3/2009
Dated 21-May-2009**

Circular No 5/2007

Dated 26-July-2007

- **Clarifications**
- **e-Return Mandatory for Company**
- **e-Return Mandatory for Firms under 44AB**
- **Paper Return Mandatory for Trusts etc (ITR 7)**
- **Option for other assesseees**
- **No attachments with any Return except (ITR 7)**
- **Detach Documents and Return Back**
- **Audit Reports**
- **Audit Reports u/s 92E (International Txn – TP)**
- **Procedure for filing Returns under various methods**
- **Processing Priority**

Circular No 3/2009

Dated 21-May-2009

- **New Forms for Asst Year 2009-10**
- **Non Acceptance of ITR V at Ward Offices**
- **Submission at Bangalore**
 - “ Income Tax Department – CPC,
Post Box No - 1,
Electronic City Post Office,
Bangalore - 560100,
Karnataka “ .
- **A4 Envelop**
- **Individual Envelop**
- **Email confirmation**

Format Change in ITR's

- ITR's 1 to 8 for A Y 09-10 amended – UTN
- Most TDS returns already filed
- Most TDS Certificates already issued
- Claim allowed only if UTN
- NSDL to unilaterally assign UTN
- Email to Deductor
- Deductor can download UTN file
- Deductor to inform deductee
- Deductee can download
- Infrastructure / Software in process



Technical

System Requirements – Hardware

- P4 Processor
- 512 KB RAM to 1 GB RAM
- 80 GB HDD
- 1 to 2 Mbps Internet Connection
- USB Ports
- Colour Monitor (1024 x 768)
Resolution
- DeskJet / LaserJet Printer or
above
- UPS Power Backup

System Requirements – Software

- Windows XP Professional
- Anti Virus Software
- Internet Explorer 6.0
- Adobe Reader 8.0
- Java Runtime Environment
- Return Preparation Software (IT)
/
- Taxation Software
- Digital Signature (Optional)

Web Site Address

www.incometaxindia.gov.in

Home Page

National Website of the Income Tax Department of India - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://www.incometaxindia.gov.in/>

Income Tax Department

Department of Revenue, Ministry of Finance, Government of India

Home

About Us Tax Law and Rules International Taxation Download ITRs and Forms Tenders **New**

Visit Field Offices:
[Select] Go

Visit Directorate Generals:
[Select] Go

Income Tax Return
TDS Return
AIR Return
e-Pay Taxes

PAN
TAN
eTDS
AIR
OLTAS
PAY TAXES ONLINE
VIEW YOUR TAX CREDIT
BPR

Aaykar Sampark Kendra (ASK)

CBDT circular
The Central Board of Direct Taxes have issued a wide notification S.O. No.866 (E) dated 27th, March, notified the new forms ITR-1,ITR-2,ITR-3,ITR-4,ITR-5,ITR-6,ITR-7 and ITR-8 for Assessment Year 2009-10. [Circular](#)

Growth in Direct Tax collection during the Financial Year 2008-09
Net direct tax collections during first two months of the current fiscal (2009-10) stood at Rs.24,158 crore, up from Rs.22,840 crore, registering a growth of 5.77%. Growth in Corporate Taxes was 5.56% (Rs.8,578 crore as against Rs.8,126 crore), while Personal Income Tax (including FBT, STT and BCTT) grew at 5.92% (Rs.15,559 crore as against Rs.14,690 crore). Overall refund outgo during the period increased by 26.19% (Rs.11,375 crore as against Rs.9,014 crore) while refunds to non-corporate taxpayers grew by 61.7% (Rs.2,149 crore against Rs.1,329 crore), spurred by faster processing of returns on the new national computer network. [Press Release](#)

Combined Graduate Level (Main) Examination, 2006 – Recruitment of Income Tax Inspector in the CBDT – options for allocation of Region
On the basis of the examination conducted by the Staff Selection Commission, the list of candidates who have been recommended for appointment to the post of Inspector of Income Tax in CBDT is attached. Region-wise allotment to the recommended candidates is to be decided on the basis of merit-cum-preference. He/She is therefore, directed to indicate/exercise his/ her preferences in the attached proforma, duty filled/completed in all respect immediately by Speed/ Registered Post or Courier, latest by 10th June, 2009 positively. [Memorandum](#)

Growth in Direct Tax collection during the Financial Year 2008-09
Net direct tax collection during the fiscal 2008-09 stands at Rs.338,212 crore, up from Rs.312,202 crore during 2007-08, registering a growth of 8.33 percent. Growth in Corporate Taxes was 10.84% , while Personal Income Tax (including FBT, STT and BCTT) grew at 9.09%. Despite economic slow-down and substantial relief to non-corporate taxpayers, direct tax collections exceeded the previous year's collection by about Rs.26,000 crore. [Press Release](#)

Hindi Version
FAQs
Press Release
Educational Institutions under section 10(23 C)
Industrial Parks u/s 80 IA(4)(iii)
Tax Information Network
TIN Helpdesk
Tax Calculator
Departmental News
Cadre Review and

Menu ready for use

start Internet Explorer eITRgn09 - Micro... 16:54 PM

eFiling Home Page

The screenshot shows the Directorate of Income Tax e-filing home page. The browser window title is "Directorate of Income Tax - Microsoft Internet Explorer". The address bar shows the URL: <https://incometaxindiaefiling.gov.in/portal/index.jsp>. The page features the Income Tax Department logo and the text "आयकर भारत INCOMETAX INDIA". A navigation menu includes "Home", "About US", "Downloads", "Help", "Services", and "Login". The main banner displays "Income Tax e-filing" with a keyboard image. A message states: "E-Filing for AY 2009-10 has been enabled for all ITR forms. Please furnish the Form ITR-V to t". The page is dated "Wed Jun 17 16:55:04 UTC+0530 2009". A "WELCOME TO INCOMETAX INDIA" section features the slogan "ANYTIME. e FILE ANYWHERE." and news about "Changes for AY 2009 - 10". A "Login" section offers "Existing User" (Login) and "New User" (Register) options. A sidebar on the left contains "DOWNLOAD" (NEW: Schema Download, e-Filing A.Y. 2009-10, e-Filing A.Y. 2008-09, Previous Years), "SUBMIT RETURN" (Select Assessment Year), "USEFUL LINKS" (UTI, IISDL, IRS officers online, e-Payment of Taxes, www.incometaxindia.gov.in), and "OTHER INFORMATION" (Feedback/Assistance, How to be Secure). The bottom of the page shows the Windows taskbar with the start button, Internet Explorer, and other applications, along with the system clock showing 16:55 PM.

eFiling Web address

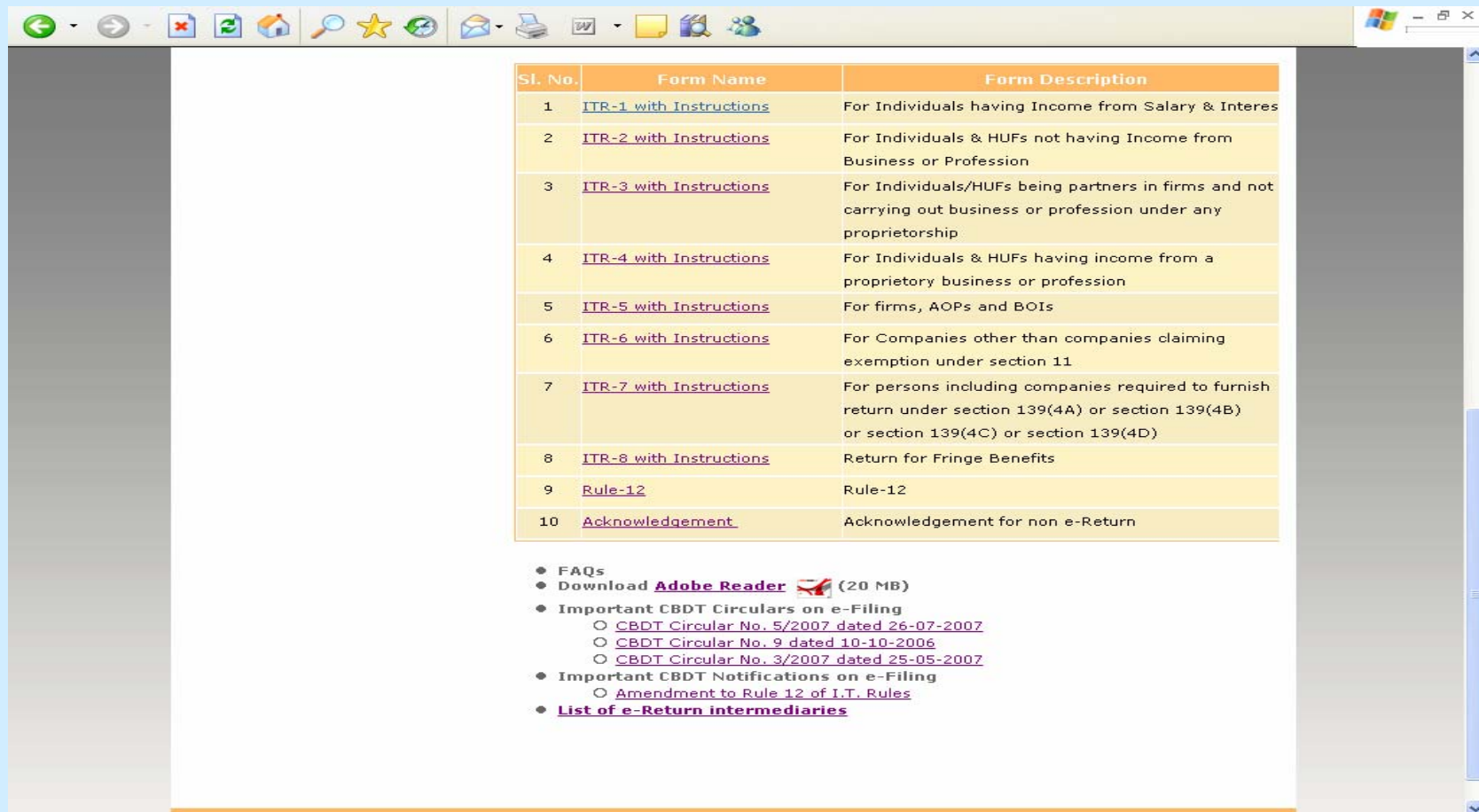
<http://incometaxindiaefiling.gov.in>

Downloads Page

The screenshot shows the Directorate of Income Tax website's Downloads page. The browser window title is "Directorate of Income Tax - Microsoft Internet Explorer". The address bar shows the URL: <http://incometaxindiaefiling.gov.in/portal/html/downloads.jsp>. The page content includes a navigation menu on the left with options like "Downloads", "Individual, HUF", "Firms/AoPs/Bol", "Companies", "Trusts", and "FBT". The main content area is titled "Incometax Return Forms for Assessment Year 2007-08" and "Return Preparation Software". It contains a table with 6 rows of software details.

Sl. No.	Form Name	Return Preparation Software	System Requirements
1	ITR-1	PDF Utility (Version 1.0) (332 KB)	Adobe Reader 8.1 (20 MB)
2	ITR-2	PDF Utility (Version 1.2) (815 KB)	Adobe Reader 8.1 (20 MB)
3	ITR-3	PDF Utility (Version 1.1) (854 KB)	Adobe Reader 8.1 (20 MB)
4	ITR-4	Excel Utility (Version 1.4)	MS Excel
5	ITR-5	Excel Utility (Version 1.4)	MS Excel
6	ITR-6	Excel Utility (Version 1.4)	MS Excel
6	ITR-8	Excel Utility (Version 1.0)	MS Excel

Download Forms



The screenshot shows a web browser window with a toolbar at the top. The main content area displays a table with 10 rows, each representing a different ITR form. Below the table, there is a list of links for FAQs, Adobe Reader, and various CBDT circulars and notifications.

Sl. No.	Form Name	Form Description
1	ITR-1 with Instructions	For Individuals having Income from Salary & Interest
2	ITR-2 with Instructions	For Individuals & HUFs not having Income from Business or Profession
3	ITR-3 with Instructions	For Individuals/HUFs being partners in firms and not carrying out business or profession under any proprietorship
4	ITR-4 with Instructions	For Individuals & HUFs having income from a proprietary business or profession
5	ITR-5 with Instructions	For firms, AOPs and BOIs
6	ITR-6 with Instructions	For Companies other than companies claiming exemption under section 11
7	ITR-7 with Instructions	For persons including companies required to furnish return under section 139(4A) or section 139(4B) or section 139(4C) or section 139(4D)
8	ITR-8 with Instructions	Return for Fringe Benefits
9	Rule-12	Rule-12
10	Acknowledgement	Acknowledgement for non e-Return

- [FAQs](#)
- [Download Adobe Reader](#) (20 MB)
- [Important CBDT Circulars on e-Filing](#)
 - [CBDT Circular No. 5/2007 dated 26-07-2007](#)
 - [CBDT Circular No. 9 dated 10-10-2006](#)
 - [CBDT Circular No. 3/2007 dated 25-05-2007](#)
- [Important CBDT Notifications on e-Filing](#)
 - [Amendment to Rule 12 of I.T. Rules](#)
- [List of e-Return intermediaries](#)

Download Return Preparation Utility

The screenshot displays the 'Downloads' page on the Income Tax India website. The page is titled 'Downloads' and includes a navigation menu with links for 'About Us', 'Downloads', 'Help', 'Feedback', 'Other Services', and 'Login'. A search bar is also present. The main content area is divided into sections for 'e-Filing A.Y. 2007-08' and 'Incometax Return Forms for Assessment Year 2007-08'. Under the 'e-Filing A.Y. 2007-08' section, there is a 'Downloads' link and a tree view showing categories like 'Individual, HUF', 'Firms/AoPs/Bol', 'Companies', 'Trusts', and 'FBT'. Below this is a 'Submit return' link. The 'Incometax Return Forms for Assessment Year 2007-08' section contains a table titled 'Return Preparation Software'.

Sl. No.	Form Name	Return Preparation Software	System Requirements
1	ITR-1	PDF Utility (Version 1.0) (332 KB)	Adobe Reader 8.1 (20 MB)
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5	ITR-5	Excel Utility (Version 1.4)	MS Excel
6	ITR-6	Excel Utility (Version 1.4)	MS Excel
6	ITR-8	Excel Utility (Version 1.0)	MS Excel

Below the table, there is a section for 'Download Notified Forms for AY 2007-08' with a table that is partially visible.

Sl. No.	Form Name	Form Description
1	ITR-1 with Attachments	For Individuals having Income from Salary & Pension

Download Adobe

Directorate of Income Tax - Microsoft Internet Explorer

Address: <http://incometaxindiaefiling.gov.in/portal/html/downloads.jsp>

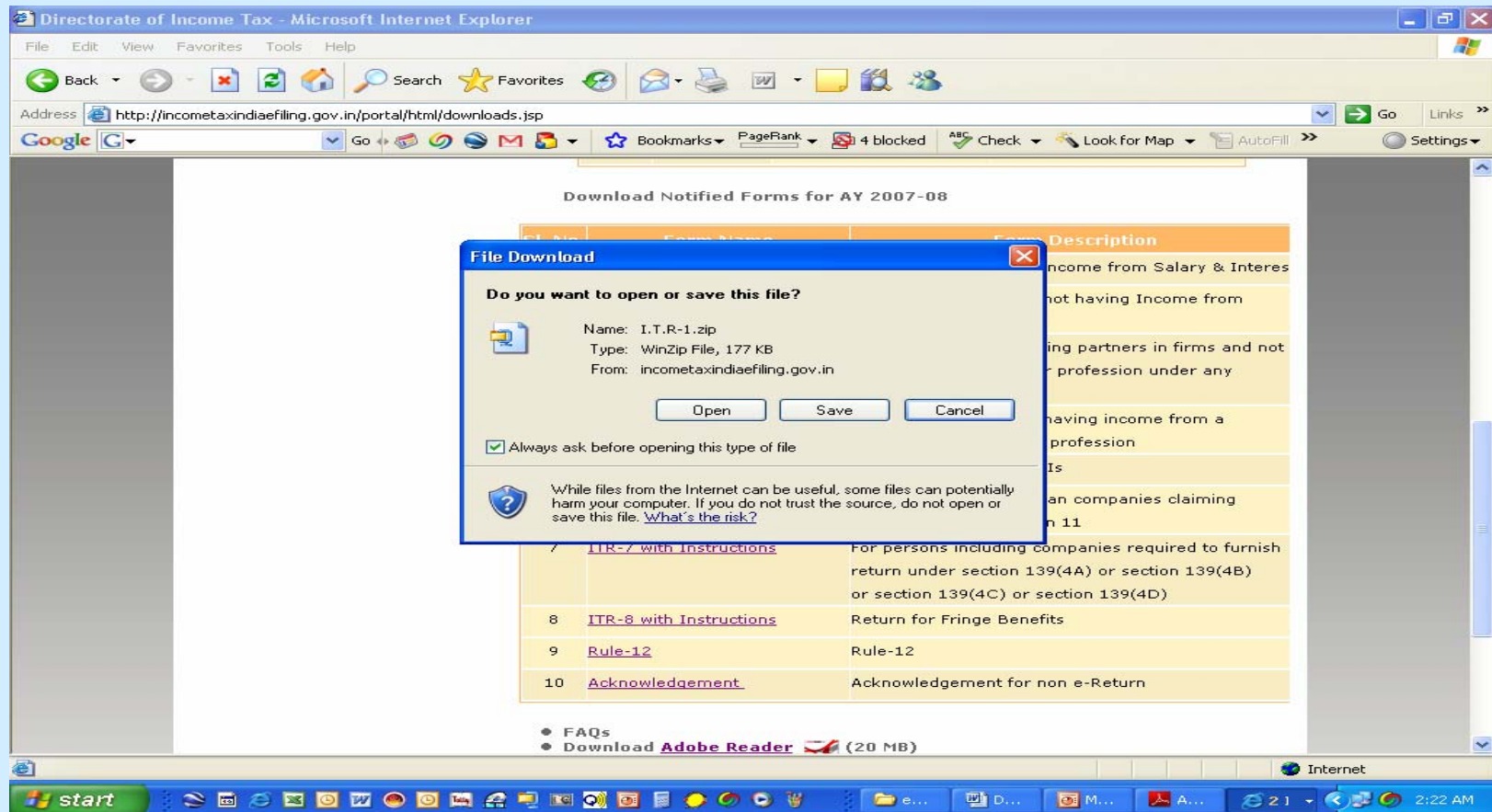
5	ITR-5 with Instructions	proprietary business or profession For firms, AOPs and BOIs
6	ITR-6 with Instructions	For Companies other than companies claiming exemption under section 11
7	ITR-7 with Instructions	For persons including companies required to furnish return under section 139(4A) or section 139(4B) or section 139(4C) or section 139(4D)
8	ITR-8 with Instructions	Return for Fringe Benefits
9	Rule-12	Rule-12
10	Acknowledgement	Acknowledgement for non e-Return

- [FAQs](#)
- [Download Adobe Reader](#) (20 MB)
- [Important CBDT Circulars on e-Filing](#)
 - [CBDT Circular No. 5/2007 dated 26-07-2007](#)
 - [CBDT Circular No. 9 dated 10-10-2006](#)
 - [CBDT Circular No. 3/2007 dated 25-05-2007](#)
- [Important CBDT Notifications on e-Filing](#)
 - [Amendment to Rule 12 of I.T. Rules](#)
- [List of e-Return intermediaries](#)

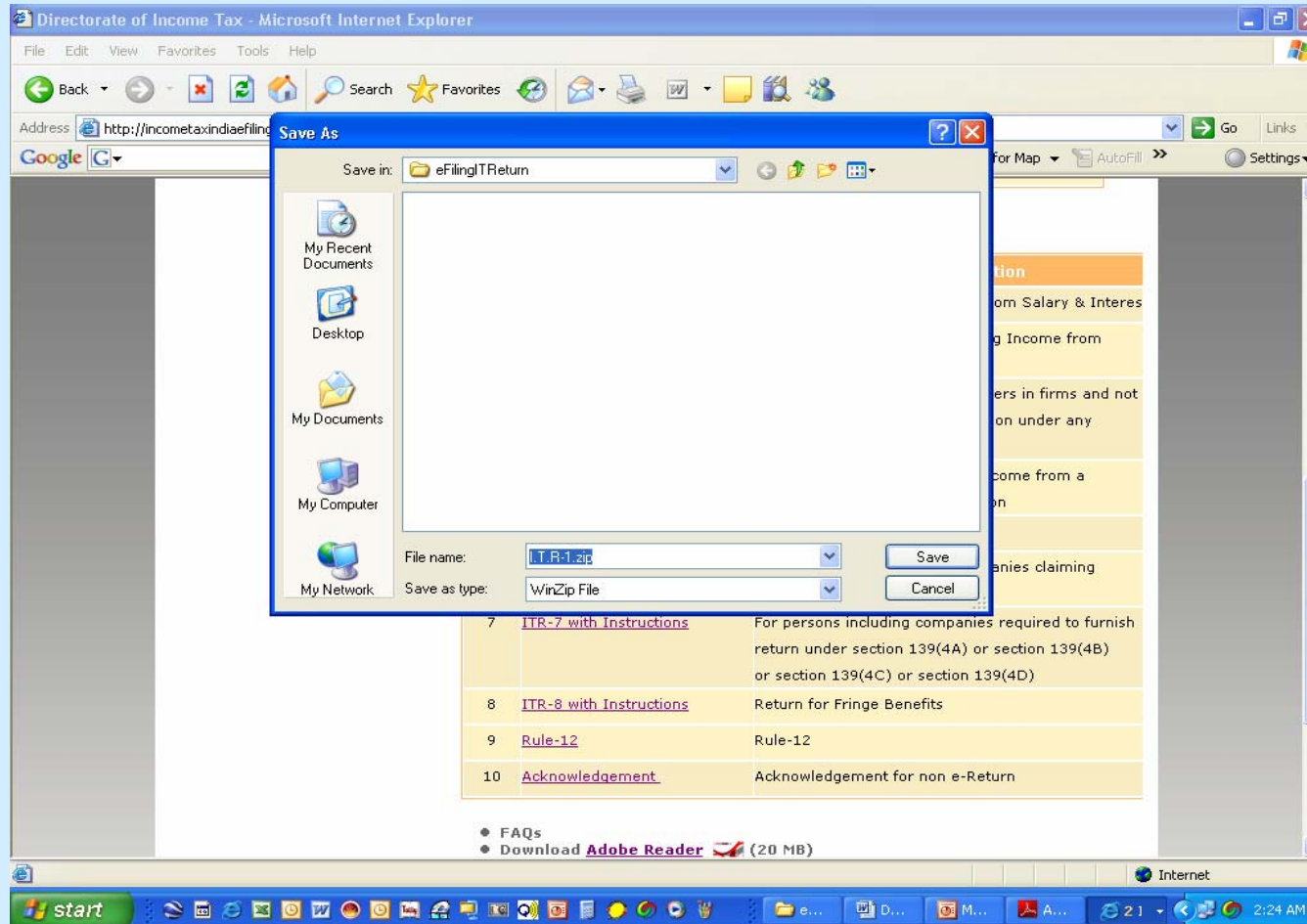
All contents © copyright 2007 Directorate of Income Tax (Systems)

Home | About us | Downloads | Help | Feedback | Other Services

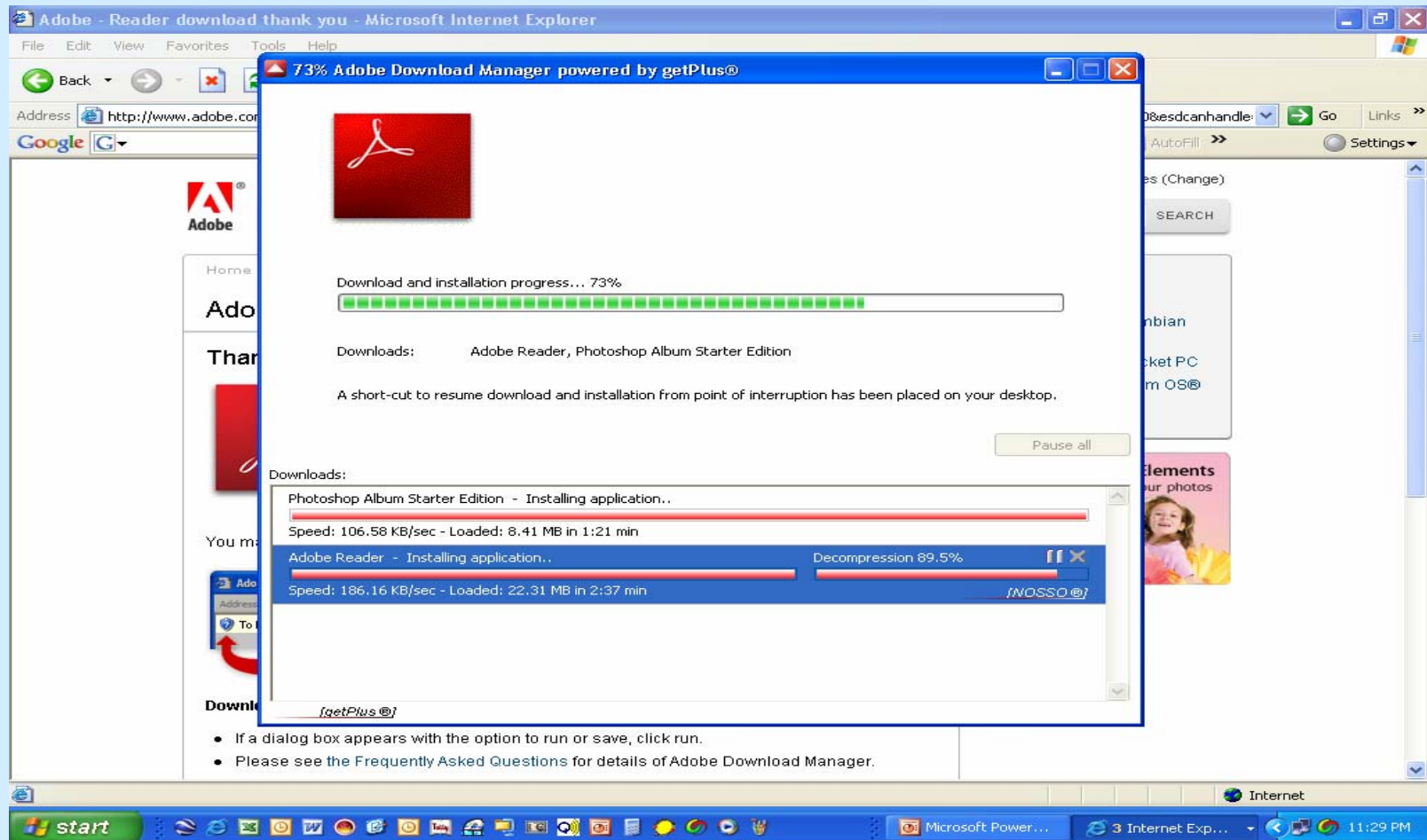
Download Step 1



Download Step 2



Adobe 8 Installation



Download Java – Step 1

The screenshot displays the 'XML Upload' page on the Income Tax India website. The browser window title is 'XML Upload - Microsoft Internet Explorer'. The address bar shows the URL: <http://incometaxindiaefiling.gov.in/portal/uploadXML.jsp>. The page header includes the Income Tax Department logo and the text 'आयकर भारत INCOMETAX INDIA'. A navigation menu contains links for Home, About us, Downloads, Help, Feedback, Other Services, and My Account. The main content area is titled 'Submit Your Returns' and features a 'Select the XML File' input field with a 'Browse...' button. Below this, there are two signing options: 'Sign with .PFX file' and 'Sign with Token'. A message at the bottom of the form states: 'If the button is not visible it implies that you do not have Java Runtime Environment 6(JRE 6 Beta) or newer installed. (Click on hyperlink to download)'. At the bottom of the page, there are 'UpLoad' and 'Reset' buttons. The Windows taskbar at the bottom shows the 'start' button, several application icons, and the system clock displaying '2:30 AM'.

Download Java – Step 2

The screenshot shows a Microsoft Internet Explorer browser window displaying the Sun Developer Network (SDN) website. The address bar shows the URL: <http://java.sun.com/javase/downloads/ea.jsp>. The page title is "Java SE Early Access Downloads - Microsoft Internet Explorer".

The main content area features the Sun Developer Network (SDN) logo and navigation menu. Below the logo, there is a search bar and a breadcrumb trail: "Developers Home > Products & Technologies > Java Technology > Java SE > Download".

The main heading is "Java SE Early Access Downloads". Below this, there is a section titled "It's time" with the text: "Download the complete environment and runtime environment" and a link: "» Get the JDK download".

The page includes a navigation menu with tabs: "Overview", "Technologies", "Reference", "Community", "Support", and "Downloads". The "Downloads" tab is selected.

Below the navigation menu, there are links for "Latest Release", "Next Release (Early Access)", and "Previous Releases".

The main content area contains the following text:

Java SE Early Access Downloads

Confused about Java technology? See [About Java](#) or [Technologies](#).

Confused about which Java SE Development Kit (JDK) or Runtime Environment (JRE) to select? See [Supported System Configurations](#).

Having trouble downloading or installing? See [Download Help](#).

JDK 7
Sun releases periodic early access snapshots of the complete source, binaries, and

On the right side, there is a "Java SE Site Map" link, a "GET THE NEW NetBeans 5.5" banner, and a "Get It Now!" button. Below these, there is a "Related Downloads" section with the text: "Class libraries and other products that may be used with the Java SE platform may be downloaded from the following links." and a list of links: "- Java Technology XML and Web Services Products".

The browser's taskbar at the bottom shows the Windows Start button, several application icons, and the system tray with the time 2:33 AM.

Download Java – Licence – Step 3

Download Center - Download - Microsoft Internet Explorer

Address: <https://sdlc6a.sun.com/ECom/EComActionServlet;jsessionid=4A4101AC1446FCF7665100FC8157630A>

Download

Java Runtime Environment 5.0 Update 12

Join Sun Developer Network and sign up for Java Core Newsletter [> Join SDN | Why Join?](#)

Join SDN Now! Get the pass. Win the gear!

Connect with a worldwide community of Java developers using Java technology and tools. Sign up for the Java Core Newsletter and keep updated on the latest news on Java SE. You can subscribe by joining the Sun Developer Network. Registration is easy and free! Join now.

NOTE: This page offers files for different platforms - please be sure to download the proper file(s) for your platform. We highly recommend using Sun Download Manager (SDM), as it lets you pause, resume, and restart your download while ensuring a successful download experience. Just select the files you want to download, then click the "Download Selected with Sun Download Manager" button to automatically install and start SDM. Alternately, click directly on the links in the file list to download through your browser. For any download problems or questions, please see the [Download Center FAQ](#).
How long will the download take?

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Download selected with Sun Download Manager Easily manage your downloads (pause, resume, restart, verify). [» Learn more](#)

Windows Platform - Java Runtime Environment 5.0 Update 12

<input checked="" type="checkbox"/>			
<input type="checkbox"/>	↓ Windows Offline Installation, Multi-language	jre-1_5_0_12-windows-i586-p.exe	15.88 MB
<input type="checkbox"/>	↓ Windows Online Installation (typical download size is ~7.1MB), Multi-language	jre-1_5_0_12-windows-i586-p-ifw.exe	245.76 KB

start | Internet | 2:38 AM

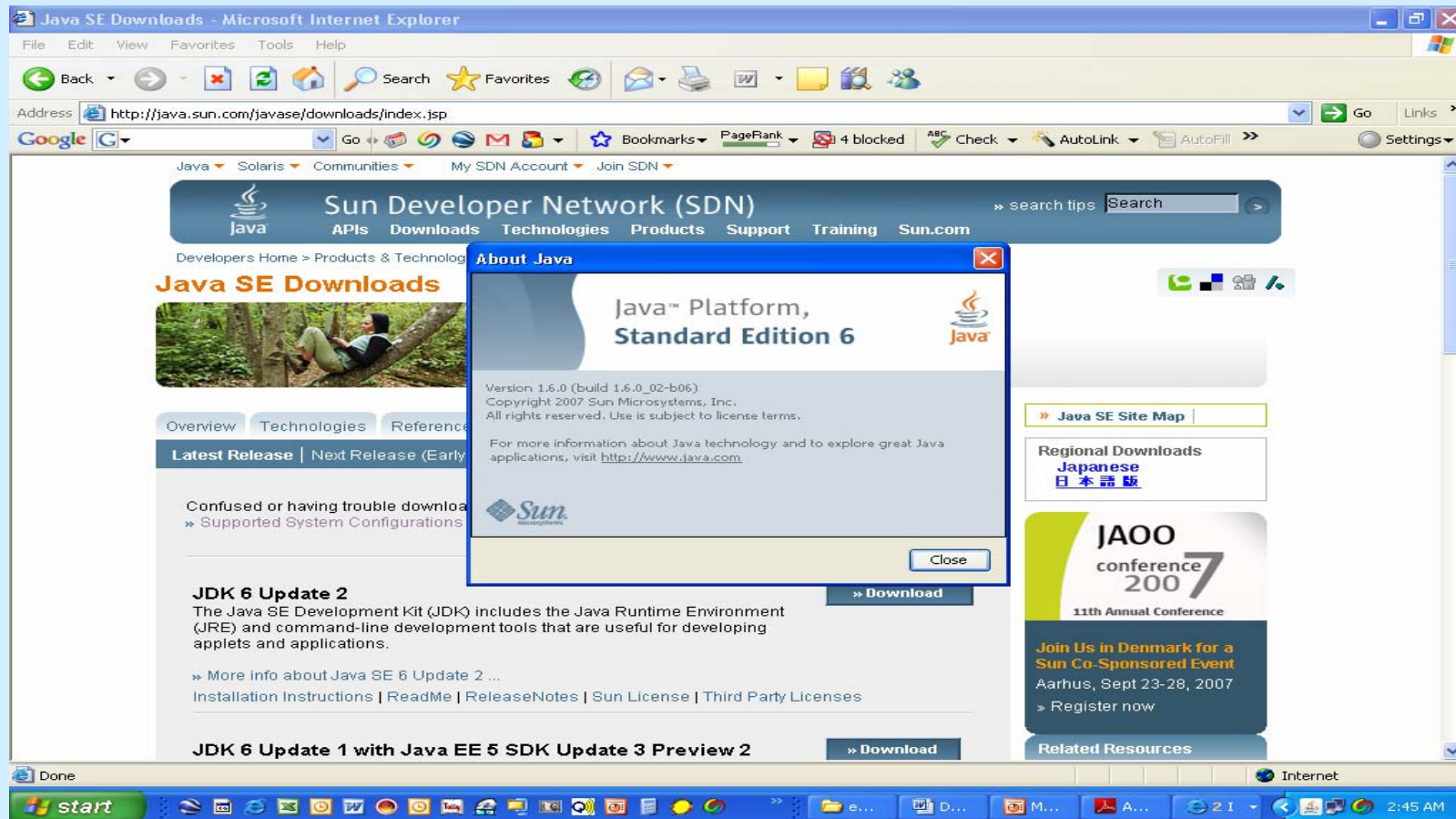
Download Java - Offline – Step 4

The screenshot shows the Java Download Center in Microsoft Internet Explorer. The browser's address bar displays the URL: <https://sdlc6a.sun.com/ECom/EComActionServlet;jsessionid=4A4101AC1446FCF7665100FC8157630A>. The page content is organized into sections for different operating systems:

- Windows Platform - Java Runtime Environment 5.0 Update 12**
 -
 - [Windows Offline Installation, Multi-language](#) | jre-1_5_0_12-windows-i586-p.exe | 15.88 MB
 - [Windows Online Installation \(typical download size is ~7.1MB\), Multi-language](#) | jre-1_5_0_12-windows-i586-p-iftw.exe | 245.76 KB
- Linux Platform - Java Runtime Environment 5.0 Update 12**
 -
 - [Linux RPM in self-extracting file](#) | jre-1_5_0_12-linux-i586-rpm.bin | 15.81 MB
 - [Linux self-extracting file](#) | jre-1_5_0_12-linux-i586.bin | 16.34 MB
- Solaris SPARC Platform - Java Runtime Environment 5.0 Update 12**
 -
 - [Solaris SPARC 32-bit self-extracting file](#) | jre-1_5_0_12-solaris-sparc.sh | 20.41 MB
 - [Solaris SPARC 64-bit self-extracting file \(use 32-bit version for applet and Java Web Start support\)](#) | jre-1_5_0_12-solaris-sparcv9.sh | 8.79 MB
- Solaris x86 Platform - Java Runtime Environment 5.0 Update 12**
 -
 - [Solaris x86 self-extracting file](#) | jre-1_5_0_12-solaris-i586.sh | 14.89 MB

The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 2:40 AM.

Java Installation Complete





Practical

Registration

The screenshot shows the 'DIT - Member Registration' page in Microsoft Internet Explorer. The browser's address bar displays the URL: <https://incometaxindiaefiling.gov.in/portal/register.do?screen=registerPage1>. The page header includes the Income Tax Department logo and the text 'आयकर भारत INCOMETAX INDIA'. A navigation menu contains links for Home, About US, Downloads, Help, Services, and Login. The main banner features the text 'Income Tax e-filing' and a background image of a hand using a laptop. Below the banner, a yellow bar displays 'Welcome Guest' and 'E-Filing for AY 2009-10 has been...'. The date and time 'Wed Jun 17 16:55:29 UTC+0530 2009' are shown in the top right. The left sidebar contains several sections: 'DOWNLOAD' with links for 'NEW: Schema Download', 'e-Filing A.Y. 2009-10', 'e-Filing A.Y. 2008-09', and 'Previous Years'; 'SUBMIT RETURN' with a 'Select Assessment Year' link; 'USEFUL LINKS' with links for 'UTI', 'HSDL', 'IRS officers online', 'e-Payment of Taxes', and 'www.incometaxindia.gov.in'; and 'OTHER INFORMATION' with links for 'Feedback/Assistance' and 'How to be Secure'. The right sidebar features a 'Registration' section with a 'PAN*' label, an input field, and a 'Click Me' button. The Windows taskbar at the bottom shows the Start button, three Internet Explorer windows, and the system tray with the time '16:55 PM'.

Fill in PAN

The screenshot shows the Microsoft Internet Explorer browser window displaying the Income Tax India e-filing portal. The address bar shows the URL: <https://incometaxindiaefiling.gov.in/portal/register.do?screen=registerPage1>. The page header includes the Income Tax Department logo and the text "आयकर भारत INCOMETAX INDIA". The navigation menu contains links for Home, About US, Downloads, Help, Services, and Login. The main content area features a banner for "Income Tax e-filing" and a registration form. The registration form has a label "PAN*" and a text input field containing "aaupg3756f", with a "Click Me" button next to it. The left sidebar contains several sections: "DOWNLOAD" with links for "NEW: Schema Download", "e-Filing A.Y. 2009-10", "e-Filing A.Y. 2008-09", and "Previous Years"; "SUBMIT RETURN" with a link for "Select Assessment Year"; "USEFUL LINKS" with links for "UTI", "HSDL", "IRS officers online", "e-Payment of Taxes", and "www.incometaxindia.gov.in"; and "OTHER INFORMATION" with links for "Feedback/Assistance" and "How to be Secure". The footer of the browser window shows the Windows taskbar with the Start button, several open applications, and the system tray displaying the date and time as "Wed Jun 17 16:55:29 UTC+0530 2009".

Confirm Address

The screenshot displays the 'DIT - Member Registration' page in Microsoft Internet Explorer. The browser's address bar shows the URL: <https://incometaxindiaefiling.gov.in/portal/register.do?screen=registerPage1>. The page content includes a navigation menu on the left with sections like 'DOWNLOAD', 'SUBMIT RETURN', and 'USEFUL LINKS'. The main area is titled 'Registration Details' and shows the following information:

Registration Details	
USERID	AAUPG3756F
Address details as per our records	
Address1	C-203CHANDIWALA COMPLEX
Address2	CHANDANWADI PANCHPAKHADI
City	THANE
State	MAHARASHTRA
Password Details	
Password*	<input type="password"/>
Confirm Password*	<input type="password"/>
Primary Secret question*	Select your secret question
Your Answer*	<input type="password"/>
Personal Details	
First Name	<input type="text"/>

The bottom of the browser window shows the Windows taskbar with the Start button, several open applications (including Internet Explorer and eITRegn09), and the system clock displaying 16:57 PM on 16/06/2009.

Fill in Password

The screenshot displays the 'DIT - Member Registration' page in Microsoft Internet Explorer. The browser's address bar shows the URL: <https://incometaxindiaefiling.gov.in/portal/register.do?screen=registerPage1>. The page content includes a navigation menu on the left with sections like 'DOWNLOAD', 'SUBMIT RETURN', and 'USEFUL LINKS'. The main area is titled 'Registration Details' and shows the following information:

Registration Details	
USERID	AAUPG3756F
Address details as per our records	
Address1	C-203CHANDIWALA COMPLEX
Address2	CHANDANWADI PANCHPAKHADI
City	THANE
State	MAHARASHTRA
Password Details	
Password*	<input type="password"/>
Confirm Password*	<input type="password"/>
Primary Secret question*	Select your secret question
Your Answer*	<input type="password"/>
Personal Details	
First Name	<input type="text"/>

The bottom of the browser window shows the Windows taskbar with the 'start' button, several open applications, and the system clock displaying '16:57 PM'.

Update Secret Question

e-Filing A.Y. 2008-09
Previous Years
SUBMIT RETURN
Select Assessment Year
USEFUL LINKS
UTI
IISDL
IRS officers online
e-Payment of Taxes
www.incometaxindia.gov.in
OTHER INFORMATION
Feedback/Assistance
How to be Secure

Address details as per our records

Address1 C-203CHANDIWALA COMPLEX
Address2 CHANDANWADI PANCHPAKHADI
City THANE
State MAHARASHTRA

Password Details **Password Suggestions!!!!**

Password* Strong
Confirm Password* Confirmed

Primary Secret question*
Your Answer*

Select your secret question
What is your pet name
What is your mothers maiden name
What is your first school name
What is your favourite time pass

Select the Secret Question.This is used in case you forgets your password.

Personal Details

First Name
Middle Name
Surname*
Date of Birth(dd/mm/yyyy)*

Father's First Name
Father's Middle Name
Father's Surname

Fill Personal Details

The screenshot shows a web browser window displaying a form titled "Personal Details". The form is divided into several sections:

- Personal Details:** This section contains input fields for "First Name", "Middle Name", "Surname*", "Date of Birth(dd/mm/yyyy)*" (with a calendar icon), "Father's First Name", "Father's Middle Name", and "Father's Surname".
- Contact Details:** This section contains input fields for "Phone*" and "E-mail*", followed by a "Please enter the code" field with a CAPTCHA image showing the characters "s q H W b 7" and a refresh icon.
- Digital Certificate Registration:** This section contains a checkbox labeled "Click here if you want to register your Digital Certificate" and a "register" button.

At the bottom of the page, there is a footer with the text "All contents © copyright 2008 Directorate of Income Tax (Systems)" and a navigation menu with links for "Home", "About us", "Downloads", "Feedback", and "Other Services".

Fill in Contact Details & Code

The screenshot shows a web browser window displaying a registration form. The form is divided into several sections:

- Personal Details:** Includes input fields for First Name, Middle Name, Surname*, Date of Birth(dd/mm/yyyy)* (with a calendar icon), Father's First Name, Father's Middle Name, and Father's Surname.
- Contact Details:** Includes input fields for Phone* and E-mail*.
- Code Entry:** A section titled "Please enter the code" with a single input field. Below the field is a CAPTCHA image showing the characters "5 q H W b 7" in a stylized font, with a refresh icon to its right.
- Digital Certificate Registration:** A section with a checkbox and the text "Click here if you want to register your Digital Certificate".
- Submit:** A "register" button is located at the bottom of the form.

At the bottom of the page, there is a footer with the text: "All contents © copyright 2008 Directorate of Income Tax (Systems)" and a navigation menu: "Home | About us | Downloads | Feedback | Other Services".

Click on Register

Personal Details

First Name	Balasaheb
Middle Name	Jivandas
Surname*	Gandhi
Date of Birth(dd/mm/yyyy)*	20/10/1956
Father's First Name	Jivandas
Father's Middle Name	Tulsidas
Father's Surname	Gandhi

Contact Details

Phone*	912225362374
E-mail*	gandhi1411@gmail.com
Please enter the code	sqHwb7

Digital Certificate Registration

Click here if you want to register your Digital Certificate

All contents © copyright 2008 Directorate of Income Tax (Systems)
Home | About us | Downloads | Feedback | Other Services

Successful Registration

The screenshot displays the Income Tax Department's e-filing portal. The header includes the logo of the Income Tax Department, the text 'आयकर भारत INCOMETAX INDIA', and a navigation menu with 'Home', 'About US', 'Downloads', 'Help', 'Services', and 'Login'. The main banner features the text 'Income Tax e-filing'. Below the banner, a yellow bar displays 'Welcome Guest' and 'E-Filing for AY 2009-10 has been €'. The date and time 'Wed Jun 17 17:13:01 UTC+0530 2009' are shown in the top right corner.

The central content area is divided into two columns. The left column contains a 'DOWNLOAD' section with links for 'NEW: Schema Download', 'e-Filing A.Y. 2009-10', 'e-Filing A.Y. 2008-09', and 'Previous Years'. Below this is a 'SUBMIT RETURN' section with a 'Select Assessment Year' link. The 'USEFUL LINKS' section includes 'UTI', 'HSDL', 'IRS officers online', 'e-Payment of Taxes', and 'www.incometaxindia.gov.in'. The 'OTHER INFORMATION' section includes 'Feedback/Assistance' and 'How to be Secure'.

The right column features a 'SUCCESS' message box with the following text:

SUCCESS

Thanks for registering with the Income Tax Department's eFiling website.

A link to activate your account has just been emailed to font
color=blue>gautam.baruah1908@gmail.com

Check your email and click on activation link to activate your eFiling account.

Unless you activate your eFiling Account, you will not be able to Login to the eFiling portal

In case of any problems, please email to
efiling_administrator@incometaxindiaefiling.gov.in

Confirmation mail will be sent shortly to the mail id gautam.baruah1908@gmail.com

The footer contains the text 'All contents © copyright 2008 Directorate of Income Tax (Systems)' and a navigation bar with 'Home | About us | Downloads | Feedback | Other Services'.

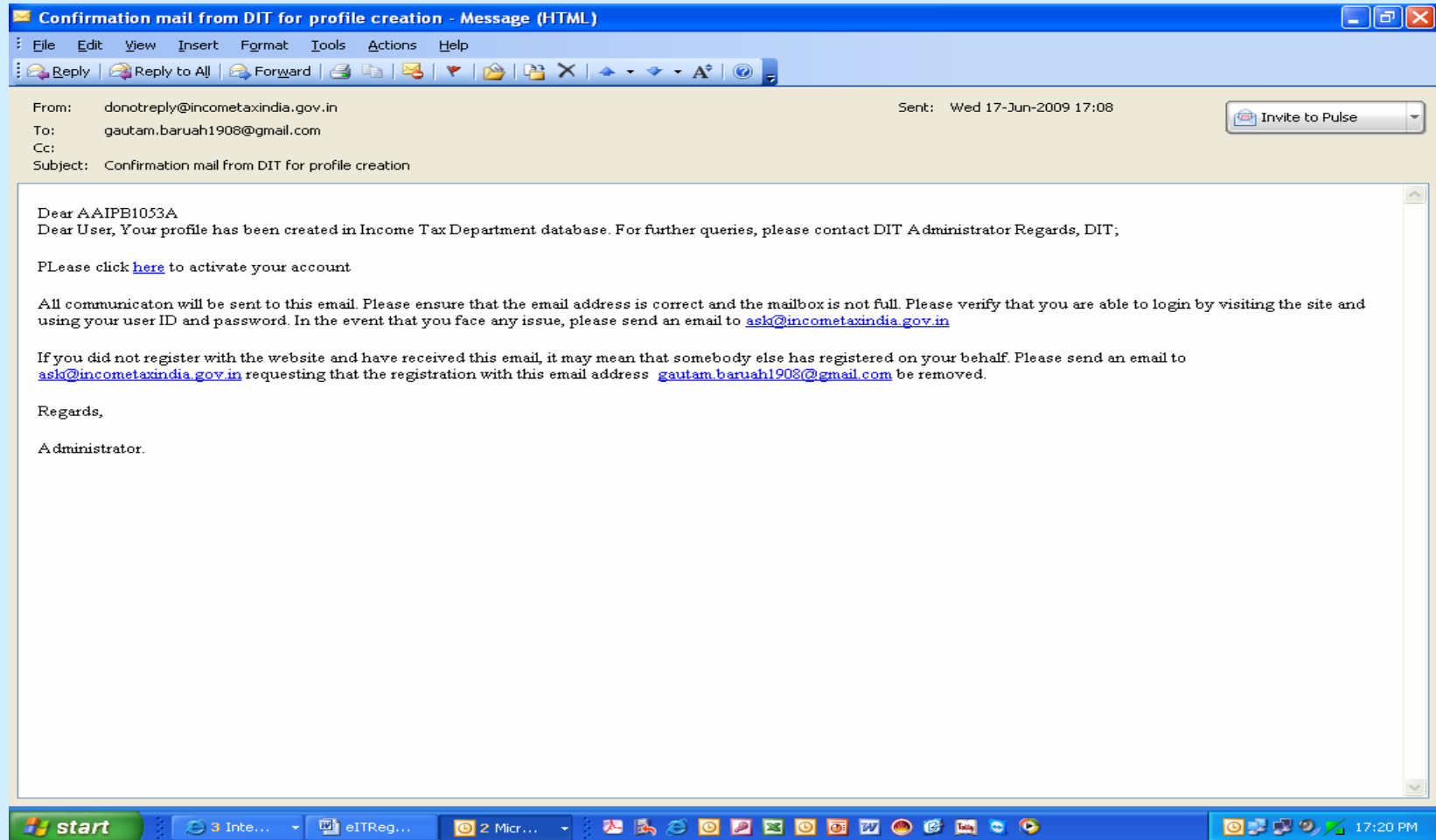
Registration Complete

- **PAN is your User ID**
- **Remember the Password**

Activation

- **Registration Cancelled in 10 days unless activated**
- **Email of Registration Confirmation**
- **Click on hyperlink " Here "**

Activation email



Successful Activation

The screenshot shows a Microsoft Internet Explorer browser window displaying the Directorate of Income Tax e-filing portal. The address bar shows the URL: <https://incometaxindiaefiling.gov.in/portal/activation.do?user=AAIPB1053A&email=gautam.baruah1908@gmail.com&emailupdate=1&code=949883ab77ecef5df>. The page header includes "Income Tax e-filing" and "E-Filing for AY 2009-10 has". The main content area displays a "SUCCESS" message: "Your account has been successfully activated. Please wait.. We will redirect you to the login page. If it doesn't please click here to go to the login page [Login](#)". The left sidebar contains navigation menus for "DOWNLOAD" (including "NEW: Schema Download", "e-Filing A.Y. 2009-10", "e-Filing A.Y. 2008-09", "Previous Years"), "SUBMIT RETURN" (including "Select Assessment Year"), "USEFUL LINKS" (including "UTI", "HSDL", "IRS officers online", "e-Payment of Taxes", "www.incometaxindia.gov.in"), and "OTHER INFORMATION" (including "Feedback/Assistance", "How to be Secure"). The footer contains the text "All contents © copyright 2008 Directorate of Income Tax (Systems)" and navigation links: "Home | About us | Downloads | Feedback | Other Services". The Windows taskbar at the bottom shows the Start button, several open applications, and the system clock displaying "17:20 PM".

Login

Directorate of Income Tax - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <https://incometaxindiaefiling.gov.in/portal/logout.do>

e-filing

Welcome **Guest** E-Filing for AY 2009-10 has b >

Wed Jun 17 17:22:03 UTC+0530 2009

DOWNLOAD

- NEW: Schema Download**
- e-Filing A.Y. 2009-10
- e-Filing A.Y. 2008-09
- Previous Years

SUBMIT RETURN

- Select Assessment Year

USEFUL LINKS

- UTI
- IISDL
- IRS officers online
- e-Payment of Taxes
- www.incometaxindia.gov.in

OTHER INFORMATION

- Feedback/Assistance
- How to be Secure

ANYTIME. FILE ANYWHERE.

WELCOME TO INCOMETAX INDIA

NEW: Changes for AY 2009 - 10

NEW: Click here to download [Circular No. 02 / 2009 dated 21st May, 2009 req. TDS/TCS payment](#)

NEW: Click here to download [Circular No. 03 / 2009 dated 21st May, 2009 req. ITR forms and form ITR V](#)

e-Filing for AY 08-09: Quick Statistics (as on 31st March 2009)

e-Filing Process - At a glance

- 1 Select [appropriate type of Return Form](#)

Login

Existing User [Login](#)

New User [Register](#)

e-Filing News

E-Filing for AY 2009-10 has been enabled for all ITR forms. Please furnish the Form ITR-V to the Income-tax Department by mailing it to **Income Tax Department , CPC, Post Box No - 1, Electronic City Post Office, Bangalore - 560100.**

NEW: Advanced users / Software developers [Click here](#) to download Schema

Update Secret Question

e-Filing A.Y. 2008-09
Previous Years
SUBMIT RETURN
Select Assessment Year
USEFUL LINKS
UTI
IISDL
IRS officers online
e-Payment of Taxes
www.incometaxindia.gov.in
OTHER INFORMATION
Feedback/Assistance
How to be Secure

Address details as per our records

Address1	C-203CHANDIWALA COMPLEX
Address2	CHANDANWADI PANCHPAKHADI
City	THANE
State	MAHARASHTRA

Password Details **Password Suggestions!!!!**

Password* Strong

Confirm Password* Confirmed

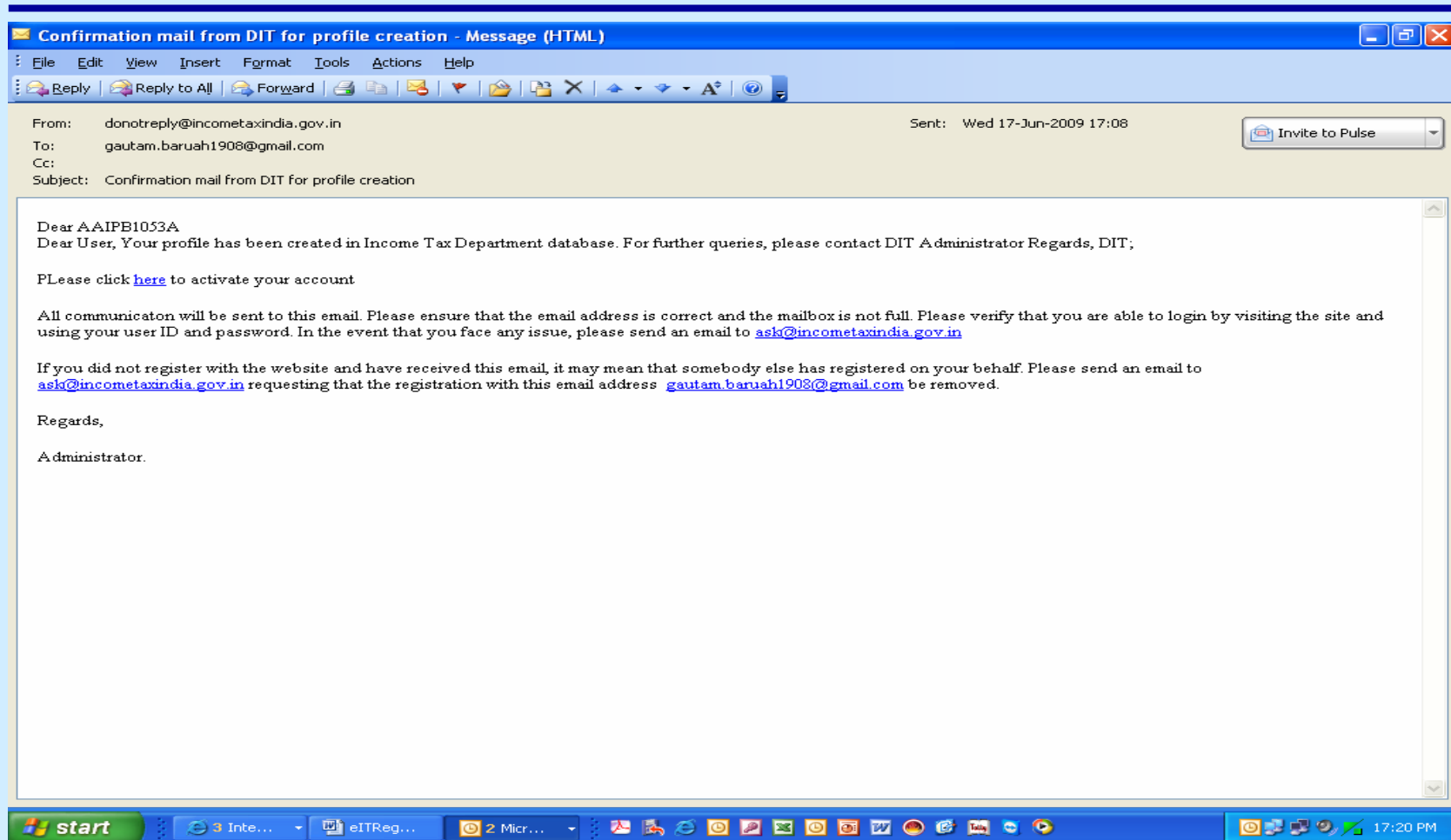
Primary Secret question* Select the Secret Question.This is used in case you forgets your password.

Your Answer*

Personal Details

First Name	<input type="text"/>
Middle Name	<input type="text"/>
Surname*	<input type="text"/>
Date of Birth(dd/mm/yyyy)*	<input type="text"/> <input type="text"/>
Father's First Name	<input type="text"/>
Father's Middle Name	<input type="text"/>
Father's Surname	<input type="text"/>

Confirmation email



Post Login - Services

- **Find your PAN**
- **Find your TAN**
- **Jurisdiction**

Post Login - Services

The screenshot shows the Directorate of Income Tax e-filing portal in Microsoft Internet Explorer. The browser title is "Directorate of Income Tax - Microsoft Internet Explorer". The address bar shows "https://incometaxindiaefiling.gov.in/portal/index.do". The page features the Income Tax Department logo and the text "आयकर भारत INCOMETAX INDIA". A navigation menu includes "Home", "About US", "Downloads", "Help", "Services", and "My Account". The "Services" menu is expanded, showing "Find your Pan", "Find your Tan", and "Know Jurisdiction". A banner for "Income Tax e-filing" is displayed. A message states: "E-Filing for AY 2009-10 has been enabled for all ITR forms. Please furnish the Form ITR-V to the I". The user is logged in as "GAUTAM LAL BARUAH" with the last accessed time of "Wed Jun 17 17:16:30 IST 2009". The page includes a "DOWNLOAD" section with links for "NEW: Schema Download", "e-Filing A.Y. 2009-10", "e-Filing A.Y. 2008-09", and "Previous Years". There is also a "SUBMIT RETURN" section with "Select Assessment Year". A "USEFUL LINKS" section includes "UTI", "IISDL", "IRS officers online", "e-Payment of Taxes", and "www.incometaxindia.gov.in". A central banner reads "ANYTIME. FILE ANYWHERE." and "WELCOME TO INCOMETAX INDIA". A "NEW: Changes for AY 2009 - 10" section contains two news items: "NEW: Click here to download Circular No. 02 / 2009 dated 21st May, 2009 req. TDS/TCS payment" and "NEW: Click here to download Circular No. 03 / 2009 dated 21st May, 2009 req. ITR forms and form ITR V". An "e-Filing News" section mentions "E-Filing for AY 2009-10 has been enabled for all ITR forms. Please furnish the Form". The Windows taskbar at the bottom shows the start button, several open applications, and the system clock at 17:24 PM on 6/17/2009.

Jurisdiction

The screenshot shows the 'Know Your Jurisdiction' page on the Income Tax India e-filing portal. The page is displayed in a Microsoft Internet Explorer browser window. The address bar shows the URL: <https://incometaxindiaefiling.gov.in/portal/common.do?screen=jurisdiction>. The page header includes the Income Tax Department logo and the text 'आयकर भारत INCOMETAX INDIA'. The navigation menu contains links for Home, About US, Downloads, Help, Services, and My Account. The main content area features a banner for 'Income Tax e-filing' and a welcome message for user GAUTAM LAL BARUAH. A 'DOWNLOAD' section lists links for Schema Download, e-Filing A.Y. 2009-10, e-Filing A.Y. 2008-09, and Previous Years. A 'SUBMIT RETURN' section includes a link for Select Assessment Year. A 'USEFUL LINKS' section lists UTI, IISDL, IRS officers online, e-Payment of Taxes, and the website URL. An 'OTHER INFORMATION' section includes Feedback/Assistance and How to be Secure. A 'Jurisdiction Details for AAIPB1053A' table is displayed, showing the following information:

Jurisdiction Details for AAIPB1053A	
Area Code	MUM
AO Type	W
Range Code	23
AO Number	12
Jurisdiction	ITO WD 29(2)-4[NEW]

My Account

- **My Returns**
- **Change Password**
- **Update Phone / email**
- **Update Digital Signature**
- **Update Secret Question Answer**

My Returns

The screenshot shows a Microsoft Internet Explorer browser window displaying the Income Tax India e-filing portal. The address bar shows the URL: <https://incometaxindiaefiling.gov.in/portal/EndUserMenu.do?screen=myreturn>. The page header includes the Income Tax Department logo and the text "आयकर भारत INCOMETAX INDIA". The navigation menu contains links for Home, About US, Downloads, Help, Services, and My Account. The main content area displays "Income Tax e-filing" and a welcome message for "GAUTAM LAL BARUAH". A red error banner at the top of the main content area reads "ERROR" and "No records available for the input given." The left sidebar contains sections for "DOWNLOAD" (with links for Schema Download, e-Filing A.Y. 2009-10, e-Filing A.Y. 2008-09, and Previous Years), "SUBMIT RETURN" (with a link for Select Assessment Year), "USEFUL LINKS" (with links for UTI, HSDL, IRS officers online, e-Payment of Taxes, and www.incometaxindia.gov.in), and "OTHER INFORMATION" (with links for Feedback/Assistance and How to be Secure). The Windows taskbar at the bottom shows the Start button, several open applications, and the system clock displaying 17:26 PM on Wed Jun 17 2009.

Change Password

The screenshot shows a Microsoft Internet Explorer browser window displaying the Income Tax India e-filing portal. The browser's address bar shows the URL: <https://incometaxindiaefiling.gov.in/portal/EndUserMenu.do?screen=euchangepwd>. The page header includes the Income Tax Department logo and the text 'आयकर भारत INCOMETAX INDIA'. A navigation menu contains links for Home, About US, Downloads, Help, Services, and My Account. The main content area features a banner for 'Income Tax e-filing' and a welcome message for user GAUTAM LAL BARUAH. The 'Change Password' form is the central focus, containing the following fields and controls:

- User ID:** AAIPB1053A
- Enter Old Password ***: [Text Input Field]
- Enter New Password ***: [Text Input Field] with a **Password Strength** indicator (three bars).
- Confirm Password ***: [Text Input Field]
- Submit** and **Reset** buttons.

The left sidebar contains several sections: **DOWNLOAD** (with links for Schema Download, e-Filing A.Y. 2009-10, e-Filing A.Y. 2008-09, and Previous Years), **SUBMIT RETURN** (with a link for Select Assessment Year), **USEFUL LINKS** (with links for UTI, IISDL, IRS officers online, e-Payment of Taxes, and www.incometaxindia.gov.in), and **OTHER INFORMATION** (with links for Feedback/Assistance and How to be Secure).

Update Phone / email

Income Tax e-filing

Welcome **GAUTAM LAL BARUAH** Last Accessed: **Wed Jun 17 17:16:30 IST 2009** Wed Jun 17 17:27:18 UTC+0530 2009

DOWNLOAD

- NEW: Schema Download
- e-Filing A.Y. 2009-10
- e-Filing A.Y. 2008-09
- Previous Years

SUBMIT RETURN

- Select Assessment Year

USEFUL LINKS

- UTI
- HSDL
- IRS officers online
- e-Payment of Taxes
- www.incometaxindia.gov.in

OTHER INFORMATION

- Feedback/Assistance
- How to be Secure

Update Profile for AAIPB1053A

User id AAIPB1053A

Address details as per our records

Address1 R AND D BLDG1ST FLOOR GATE 1

Address2 POWAI WORKSSAKI VIHAR ROAD

City MUMBAI

State MAHARASHTRA

Contact Details

Phone *

E-mail *

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Home | About us | Downloads | Feedback | Other Services

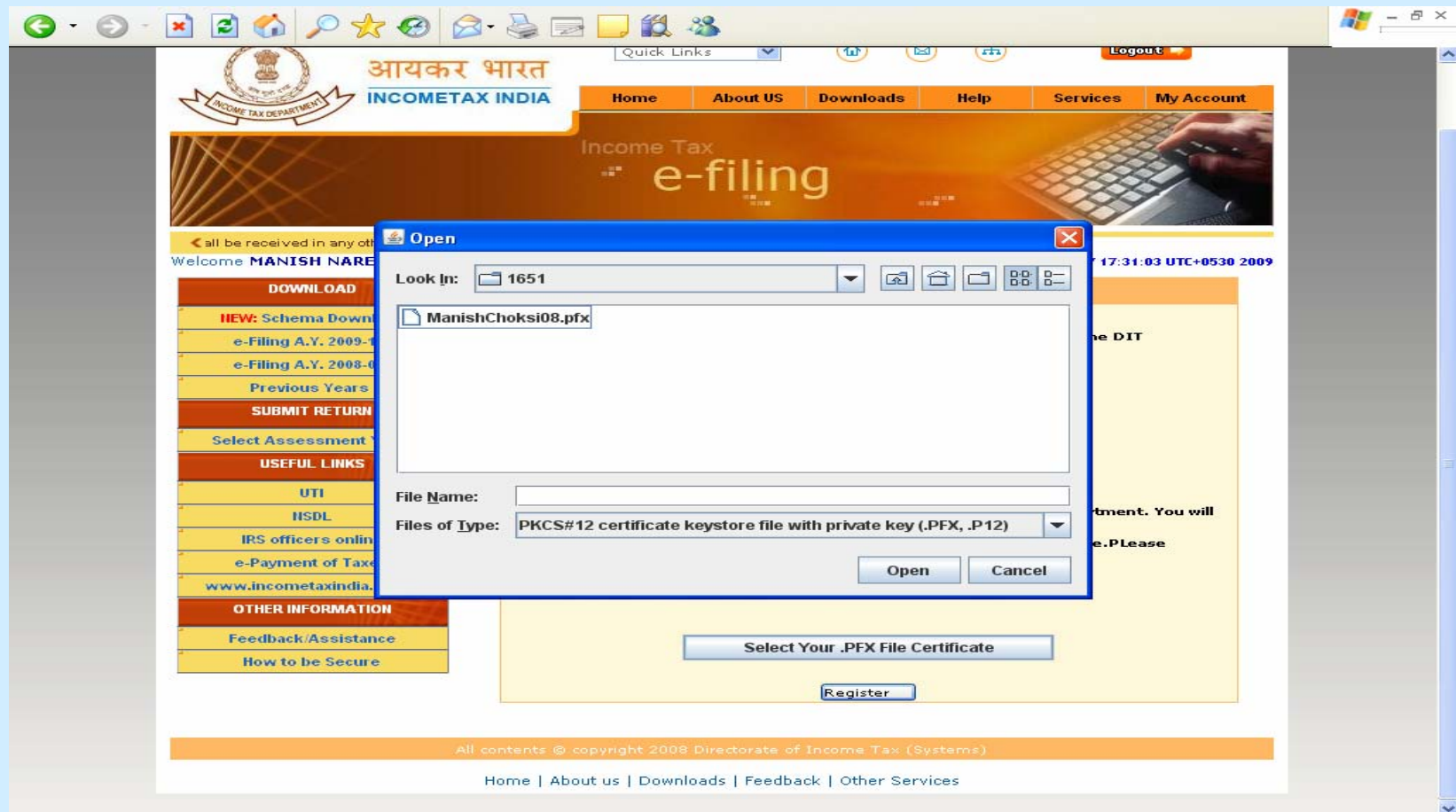
Update Secret Question

The screenshot displays the Income Tax e-filing portal interface. At the top, there is a navigation bar with the logo of the Income Tax Department and the text 'आयकर भारत INCOMETAX INDIA'. A 'Logout' button is visible in the top right corner. Below the navigation bar, there is a banner for 'Income Tax e-filing' with a background image of a hand typing on a keyboard. A message indicates that 'E-Filing for AY 2009-10 has been enal'. The user is identified as 'GAUTAM LAL BARUAH' and the last accessed time is 'Wed Jun 17 17:16:30 IST 2009'. The current date and time are 'Wed Jun 17 17:27:51 UTC+0530 2009'. The main content area features a 'Change Secret Question and Answer' form with the following fields: 'Enter your password *', 'Secret question *' (with a dropdown menu showing 'Select your secret question'), and 'Your Answer *'. There are 'Submit' and 'Reset' buttons at the bottom of the form. On the left side, there is a sidebar with various links under categories like 'DOWNLOAD', 'SUBMIT RETURN', 'USEFUL LINKS', and 'OTHER INFORMATION'. The footer contains the text 'All contents © copyright 2008 Directorate of Income Tax (Systems)' and a navigation menu: 'Home | About us | Downloads | Feedback | Other Services'.

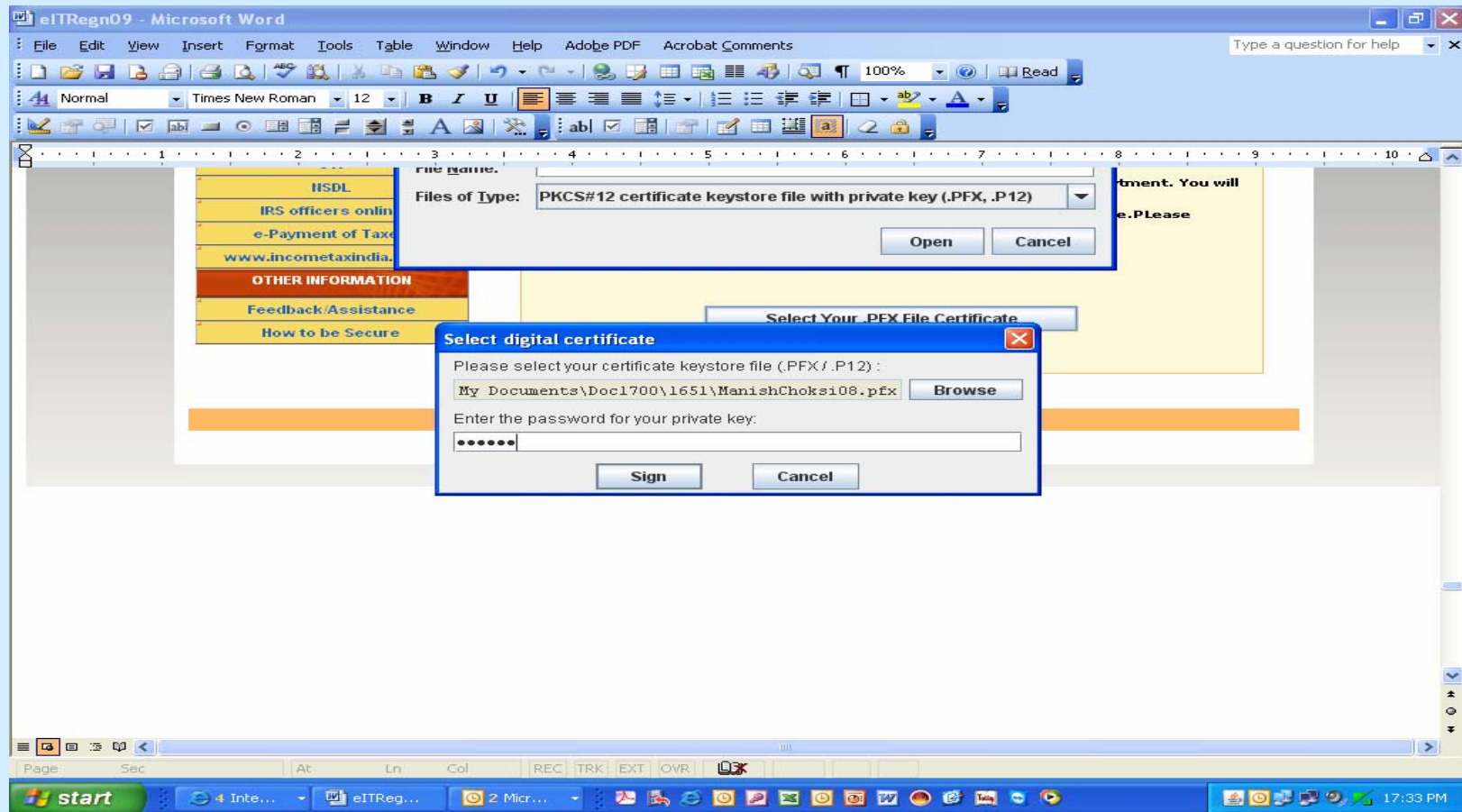
Update Digital Signature – 1

The screenshot displays the Income Tax India e-filing portal. The header includes the logo of the Income Tax Department and the text 'आयकर भारत INCOMETAX INDIA'. The navigation menu contains 'Home', 'About US', 'Downloads', 'Help', 'Services', and 'My Account'. The main banner features the text 'Income Tax e-filing'. Below the banner, a welcome message reads 'Welcome GAUTAM LAL BARUAH' and 'Last Accessed: Wed Jun 17 17:16:30 IST 2009'. The page is divided into two main sections. On the left, there is a sidebar with 'DOWNLOAD' and 'SUBMIT RETURN' sections. The 'REGISTER YOUR DIGITAL CERTIFICATE' section on the right contains the following text: 'Please select the type of Digital Certificate you want to register With the DIT'. Below this, there are two radio button options: 'Upload your .pfx file' (which is selected) and 'Upload your USB token'. Further down, it states: 'Click below to register you Digital Certificate with the Income Tax Department. You will be using this Digital Certificate to upload and sign your IT Return XML File. Please upload a valid digital certificate from the certificate authority of india'. At the bottom of this section, there is a button labeled 'Select Your .PFX File Certificate' and a 'Register' button. The footer of the page includes the copyright notice 'All contents © copyright 2008 Directorate of Income Tax (Systems)' and a navigation menu with 'Home | About us | Downloads | Feedback | Other Services'.

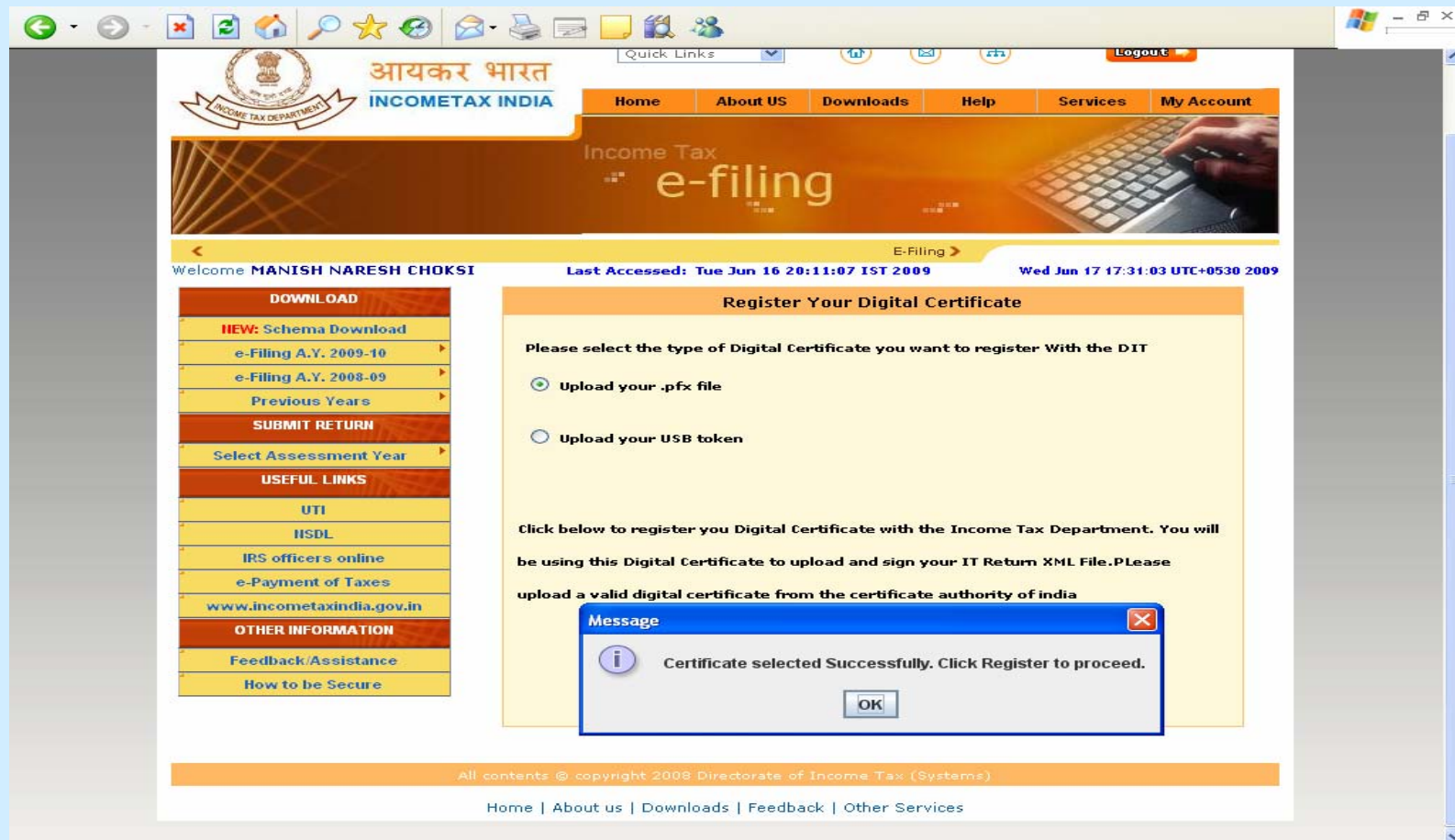
Update Digital Signature – 2



Update Digital Signature – 3



Update Digital Signature – 4



The screenshot displays the Income Tax e-filing portal interface. At the top, the header includes the Income Tax Department logo, the text 'आयकर भारत INCOMETAX INDIA', and navigation links: Home, About US, Downloads, Help, Services, and My Account. A 'Logout' button is visible in the top right corner. Below the header, a banner reads 'Income Tax e-filing'. The main content area shows a user profile for 'MANISH NARESH CHOKSI' with the last accessed date 'Tue Jun 16 20:11:07 IST 2009' and the current date 'Wed Jun 17 17:31:03 UTC+0530 2009'. On the left, there are several menu categories: 'DOWNLOAD' (including 'NEW: Schema Download', 'e-Filing A.Y. 2009-10', 'e-Filing A.Y. 2008-09', and 'Previous Years'), 'SUBMIT RETURN' (including 'Select Assessment Year'), 'USEFUL LINKS' (including 'UTI', 'HSDL', 'IRS officers online', 'e-Payment of Taxes', and 'www.incometaxindia.gov.in'), and 'OTHER INFORMATION' (including 'Feedback/Assistance' and 'How to be Secure'). The central area is titled 'Register Your Digital Certificate' and contains the instruction: 'Please select the type of Digital Certificate you want to register With the DIT'. Two radio buttons are present: 'Upload your .pfx file' (which is selected) and 'Upload your USB token'. Below this, a message box states: 'Click below to register you Digital Certificate with the Income Tax Department. You will be using this Digital Certificate to upload and sign your IT Return XML File. PLEASE upload a valid digital certificate from the certificate authority of india'. The message box also contains the text 'Certificate selected Successfully. Click Register to proceed.' and an 'OK' button. At the bottom of the page, there is a footer with the text 'All contents © copyright 2008 Directorate of Income Tax (Systems)' and navigation links: Home | About us | Downloads | Feedback | Other Services.

Forms Vs Utility

- Forms are all plain PDF files
- ITR 1 to 8 except 7 are Excel Macro Files
- Forms used only to Print , Fill and File
- Utility used to Fill , Validate & File
- Forms used only for Physical Filing
- Utility used for Physical & Electronic Filing

Methods of Filing Returns

- Paper Return
- Electronic with Digital Signature
- Electronic without Digital Signature followed by Physical ITR – V
- Bar Coded Return in Paper Form

Procedure for filing Paper Return Using On Site Form

- Select the appropriate Return Form
- Download the Return Form
- Take Printout of the Form
- Manually Fill in all the details and sign
- Keep the supporting Documents Ready
- Submit Physically the Filled in and Signed Return without Annexures
- Wait for Scrutiny Notice , if selected
- [Demo for ITR 1](#)

Procedure for filing Paper Return Using On Site Return Preparation Utility

- Select the appropriate Return Form
- Download the Return Preparation Utility
- Fill in all the details / columns
- Use the Check Form Button at the bottom
- Take Printout of the Form
- Keep the supporting Documents Ready
- Submit Physically the Filled in and Signed Return without Annexures
- Wait for Scrutiny Notice , if selected
- [Demo for ITR 1](#)

Procedure for filing Bar Coded Return in Paper Form Using On Site Return Preparation Utility

- **Select the appropriate Return Form**
- **Download the Return Preparation Utility**
- **Fill in all the details / columns**
- **Use the Check Form Button at the bottom**
- **Use the Generate Bar Code Button at the bottom**
- **Take Printout of the Form**
- **Keep the supporting Documents Ready**
- **Submit Physically the Filled in and Signed Return without Annexures**
- **Wait for Scrutiny Notice , if selected**

Procedure for filing e-Return without Digital Signature followed by Physical ITR – V Using On Site Return Preparation Utility

A. Generation of XML File

- Select the appropriate Return Form
- Download the Return Preparation Utility
- Fill in all the details / columns
- Use the Check Form Button at the bottom
- Generate an XML File using the Button at the bottom
- [Demo using ITR 1](#)

Procedure for filing e-Return without Digital Signature followed by Physical ITR – V Using On Site Return Preparation Utility

B. Upload Procedure

- **Register and create User ID & Password**
- **Login & click “ Submit Return ”**
- **Browse to select XML file and click on Upload button**
- **On successful upload ITR V is displayed**
- **Take Printout of the ITR V and obtain Signature**
- **Submit Physically ITR V within 30 days**
- **Keep the supporting Documents Ready**
- **Wait for Scrutiny Notice , if selected**

Click on Submit

Directorate of Income Tax - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://incometaxindiaefiling.gov.in/portal/EndUserLoginValidate.jsp>

Income Tax Department

आयकर भारत INCOMETAX INDIA

Quick Links

Home | About us | Downloads | Help | Feedback | Other Services | My Account

Income Tax e-filing

INCOME TAX DEPARTMENT RELEASES RETURN P

Logged in as tamspl

e-Filing A.Y. 2007-08

Downloads

- Individual, HUF
- Firms/AoPs/Bol
- Companies
- Trusts
- FBT

Submit return

e-Filing A.Y. 2006-07

ANYTIME. FILE ANYWHERE.

WELCOME TO INCOMETAX INDIA

An e-Governance initiative of the Income Tax Department, Ministry of Finance, Govt. of India.

Please register if you do not have a user-id and password.

e-Filing Process - At a glance

- 1 Select appropriate type of Return Form
- 2 Download Return Preparation Software for selected Return Form.

Useful Links

- IRS officers online
- www.incometaxindia.gov.in
- NSDL
- UTI

Advanced users [click here](#).

Modified schema available for download.

For feedback or any assistance in filing, [click here](#) or please contact...

start eFilingITReturn.ppt Directorate of Incom... 1:14 PM

Click on Browse

The screenshot displays the 'XML Upload' page in Microsoft Internet Explorer. The browser's address bar shows the URL: <http://incometaxindiaefiling.gov.in/portal/uploadXML.jsp>. The page header features the Income Tax Department logo and the text 'आयकर भारत INCOMETAX INDIA'. A navigation menu includes links for Home, About us, Downloads, Help, FeedBack, Other Services, and My Account. The main content area is titled 'Submit Your Returns' and contains the following elements:

- A text input field labeled 'Select the XML File' with a 'Browse...' button next to it.
- Instructions: 'File names with Special Characters such as @, #, !, \$, %, ^, &, space, etc will not upload properly. Signing with Digital Signature is Optional. If you have Digital Signature please sign file by clicking below "Sign selected File"'. A 'Logout' button is visible on the right.
- A link: 'If you have soft token(.pfx) please click here' with a 'Sign with .PFX file' button.
- The word 'or'.
- A link: 'If you have USB Token please click here' with a 'Sign with Token' button.
- Information: 'Hard tokens are best supported with Windows XP Operating System.'
- Warning: 'If the button is not visible it implies that you do not have Java Runtime Environment 6(JRE 6 Beta) or newer installed. (Click on hyperlink to download)'. A 'Click here to download Help on USB token' link is provided.
- Buttons: 'UpLoad' and 'Reset' at the bottom.

The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time '11:22 PM'.

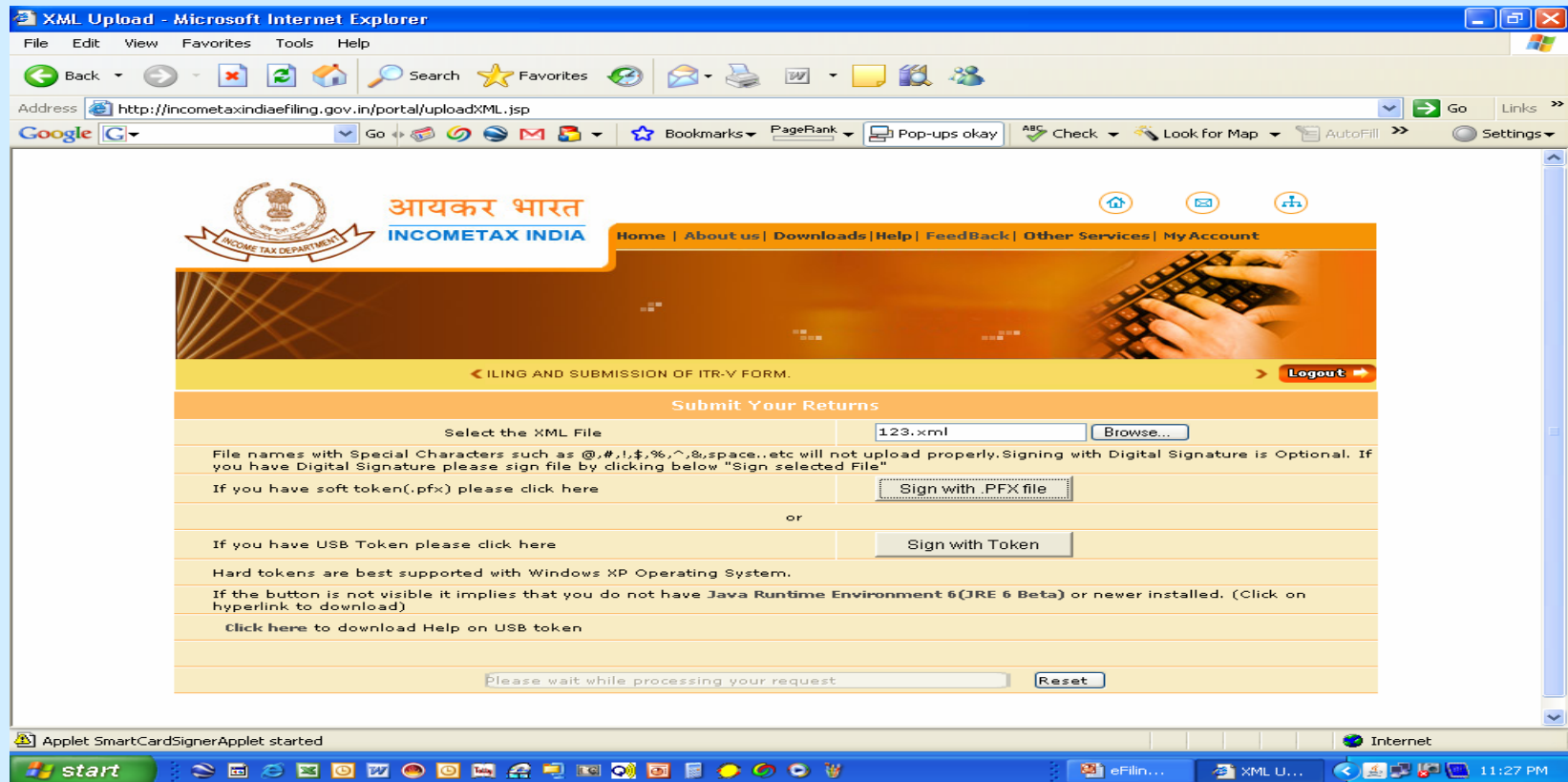
Select XML File

The screenshot shows a Microsoft Internet Explorer browser window titled "XML Upload - Microsoft Internet Explorer". A "Choose file" dialog box is open, displaying a file list in the "eFilingITReturn" folder. The file list includes:

- Acknowledgement.pdf
- Circular No.9-2006.pdf
- CircularNo.3-2007.doc
- CircularNo.5-2007.pdf
- DraftPresentation.doc
- eFiling-addon2.ppt
- eFiling-IncomeTaxSite.ppt
- eFilingITReturn.ppt
- FAQs.doc
- fs07001-017.xls
- fs07002+017.xls
- ITR1+Inst.pdf
- ITR1Util.pdf
- ITR2+Inst.pdf
- ITR2Util.pdf
- ITR3+Inst.pdf
- ITR3Util.pdf
- ITR4+Inst.pdf
- ITR4Util.xls
- ITR5+Inst.pdf
- ITR5Util.xls
- ITR6+Inst.pdf
- ITR6Util.xls
- ITR7+Inst.pdf
- ITR8+Inst.pdf
- ITR8Util.xls
- ListofUsefulCodes.pdf
- Rule-12-Amendment.pdf
- Rule-12-English.pdf

The dialog box also shows "File name:" and "Files of type: All Files (*.*)". The background browser window shows the "XML Upload" page with navigation links (Help, Feedback, Other Services, MyAccount), a "Logout" button, and a "Browse..." button. Below the dialog box, the page contains instructions for digital signing and buttons for "Sign with .PFX file" and "Sign with Token". At the bottom of the page are "UpLoad" and "Reset" buttons. The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time "11:24 PM".

Click Upload



ITR V Generated

Specimen ITR V

**Procedure for filing e-Return without Digital
Signature followed by Physical ITR – V
Using Taxation Software**

A. Generation of XML File

- **Fill in all the details / columns**
- **Select the ITR Form to Generate**
- **Generate an XML File**

Update Master Data

Taxbase [Aug, 2007] Name: Jitendra Jivandas Gujarathi (Gujarathi) FY: 06-07 AY: 07-08 - [Master Files]

Master Data Advance Tax Income Tax Management Forms Reports Miscellaneous Help Application Sineway Exit

Group: Gujarathi Assessee: Jitendra Jivandas Gujarathi

PAN: ABJPG2093D

Ward: Range 1, Thane Short Name:

Assessee Type: 01. Individual Change in Name

Sex: Male Tax Method: Normal MMR 80HHC Applicable Audit Required

ITR Status: Author, Playwriter, Artist, Musician, Actor or Sportsman

Address: Office Residential Filing

City: Thane (W) Pin: 400602 State: Maharashtra Tel: 022 5362374

City: Thane (W) Pin: 400602 State: Maharashtra Tel: 022 25362374

City: Thane (W) Pin: 400602 State: Maharashtra Tel: 022 25362374

Assessing Officer: Jivandas Ranchhodas IT Office Location: Email ID: mnchoksiandco@gmail

Father's/Husband's Name: Jivandas Ranchhodas Nature of Business: Activity:

Preferred Address (to be printed): Residential Date of Birth: 01/06/1956 Date of Anniversary: 07/09/2007 Category: Mobile:

Resident Status: Resident Method of Accounting: Mercantile Areas Applicable Credit Card Details Bank Details Auditors Details

Accountant:

Additional Information:

Area Code	AD Type	Range Code	AD No.	File No. :
				399

Assessee subject to 'Community of Property'?

Save Delete Close

Start | Taxbase [Aug, ...] | Indtally - TALLY | Microsoft PowerPoi... | 6:41 PM

Name Split

Taxbase [Aug, 2007] Name: Jitendra Jivandas Gujarathi (Gujarathi) FY: 06-07 AY: 07-08 - [Master Files]

Master Data Advance Tax Income Tax Management Forms Reports Miscellaneous Help Application Sineway Exit

Group: Gujarathi
PAN: ABJPG2093D
Ward: Range 1,Thane
Assessee Type: 01. Individual
Sex: Male Tax Method: Normal
ITR Status:
First Name: Jitendra
Middle Name: Jivandas
Last Name: Gujarathi

Address: Office Residential Filing
B/17, Swarna Chs Ltd , Near Gurukul Society , Panchpakhadi .
City: Thane (W) Pin: 400602
State: Maharashtra
Tel: 022 5362374 Fax:
B/17, Swarna Chs Ltd , Near Gurukul Society , Panchpakhadi .
City: Thane (W) Pin: 400602
State: Maharashtra
Tel: 022 25362374 Fax:

Assessing Officer: Jivandas Ranchhoddas
Father's/Husband's Name: Jivandas Ranchhoddas
Preferred Address (to be printed): Residential
Date of Birth: 01/06/1956
Resident Status: Resident
Method of Accounting: Mercantile
Accountant:
IT Office Location:
Nature of Business:
Activity:
Date of Anniversary: 07/09/2007
Category: Mobile:
Areas Applicable Credit Card Details Bank Details Auditors Details

Additional Information :
Area Code AD Type Range Code AD No. File No. : 399
 Assessee subject to 'Community of Property'?

Save Delete Close

Start | Taxbase [Aug, ...] | Indtally - TALLY | Microsoft PowerPoi... | 6:42 PM

Bank Details

The screenshot displays the Taxbase software interface for an Assessee named Jitendra Jivandas Gujarathi. The main window shows personal and tax-related details, with a 'Bank Details' dialog box open. The dialog box contains the following information:

- Name of the Bank: TJSB SB A/C
- Bank Code: 109
- Address of the Branch: Thane
- Branch Code: 003
- City Code: 400
- * Account Number: 782
- Account Type: SB
- MICR Code: 400109003
- Refund Electronically Transferred: No

Below the dialog box, a yellow banner reads: *** Mandatory Fields for ITR Forms**. The main window also shows a 'Filing' section with the address: B/17, Swarna Chs Ltd, Near Gurukul Society, Panchpakhadi, Thane (W), Maharashtra, Pin 400602. The software title bar indicates the date is Aug. 2007 and the fiscal year is 06-07 AY: 07-08.

Balance Sheet

Taxbase [Aug, 2007] Name: Jitendra Jivandas Gujarathi (Gujarathi) FY: 06-07 AY: 07-08 - [Balance Sheet]

Master Data Advance Tax Income Tax Management Forms Reports Miscellaneous Help Application Sineway Exit

Balance Sheet and Profit & Loss Account Information

Not Available **Regular Books of accounts of business or profession are maintained.**

Sources of funds			
(i) Capital	1518087	(iii) Secured loans	0
(ii) Reserve and Surplus	0	(iv) Unsecured loans	0
Total Of Sources Of Funds	1518087	Deferred tax liability	0
Application of funds			
(a) Fixed assets:			
(i) Gross: block	150000	(ii) Depreciation	0
(iii) Capital work-in-progress	0		
(b) Investments	1077815		
(c) Current assets, loans and advances:			
(i) Inventories	0	(iii) Cash and bank balances	121059
(ii) Sundry debtors	0	(iv) Loans and advances	170000
(d) Current liabilities and provisions:		Other Current Assets	0
(i) Liabilities	787		
(ii) Provisions	0		
Net current assets			290272
(e) (i) Miscellaneous expenditure to the extent not written off or adjusted			0
(ii) Deferred tax asset			0
(iii) Profit and loss account			0
Total [a(i) - a(ii) + a(iii) + (b) + c(i) to c(iv) - d(i) - d(ii) + e(i) + e(ii) + e(iii)]			1518087

Regular Books of accounts of business or profession are not maintained.

Amount of total Sundry debtors	0	Amount of total stock-in-trade	0
Amount of total Sundry creditors	0	Amount of cash balance	0

Balance Sheet Profit and Loss Account Import from Excel Ok Save and Hide

Start | Taxbase [Aug, ...] | Indtally - TALLY | Microsoft PowerPoi... | 6:44 PM

Profit & Loss A/c - Cr

Taxbase [Aug, 2007] Name: Jitendra Jivandas Gujarathi (Gujarathi) FY: 06-07 AY: 07-08 - [Balance Sheet]

Master Data Advance Tax Income Tax Management Forms Reports Miscellaneous Help Application Sineway Exit

Balance Sheet and Profit & Loss Account Information

Credits to Profit and Loss Account Debits to Profit and Loss Account Tax Provisions and Appropriations Not Account Case

Credits to Profit and Loss Account

1. Sales (net of returns)/Gross receipts of business	168000		
2. Duties, taxes and cess, received or receivable, in respect of goods and services sold or supplied			
(i) Union Excise Duties	0	(iii) VAT/Sales tax	0
(ii) Service Tax	0	(iv) Any other duty,tax and cess	0
3. Other income			
(i) Rent	0	(vi) Profit on sale of investment being securities chargeable to Securities Transaction Tax (STT)	0
(ii) Commission	0	(vii) Profit on sale of other investment	0
(iii) Dividend	0	(viii) Profit on account of currency fluctuations	0
(iv) Interest	0	(ix) Agriculture income	0
(v) Profit on sale of fixed assets	0	(iv) Any other income	0
			0
4. Closing Stock	0		
5. Total of [(1) + (2) + (3)+(4)]	168000		

Balance Sheet Profit and Loss Account Import from Excel Ok Save and Hide

Start | Taxbase [Aug, ...] | Indtally - TALLY | Microsoft PowerPoi... | 6:44 PM

Profit & Loss A/c - Dr

Taxbase [Aug, 2007] Name: Jitendra Jivandas Gujarathi (Gujarathi) FY: 06-07 AY: 07-08 - [Balance Sheet]

Master Data Advance Tax Income Tax Management Forms Reports Miscellaneous Help Application Sineway Exit

Balance Sheet and Profit & Loss Account Information

Credits to Profit and Loss Account	Debits to Profit and Loss Account	Tax Provisions and Appropriations	Not Account Case
Debits to Profit and Loss Account			
6. Opening Stock	0	25. Travelling expenses including foreign travelling	0
7. Purchases (net of returns)	0	26. Conveyance expenses	18060
8. Duties and taxes paid or payable, in respect of goods and services purchased	0	27. Telephone expenses	6480
9. Freight inwards	0	28. Guest House expenses	0
10. Consumption of stores and spare parts	0	29. Club expenses	0
11. Power and fuel	0	30. Festival celebration expenses	0
12. Rents	0	31. Scholarship	0
13. Repairs to building	0	32. Gifts	0
14. Repairs to machinery	0	33. Donation	0
15. Compensation to Employees	0	34. Rates and taxes paid or payable to Government or any local body	0
16. Insurance	0	35. Audit fee	0
17. Workmen and staff welfare expenses	0	36. Other / Miscellaneous expenses	15995
18. Entertainment	0	37. Bad debts	0
19. Hospitality	0	38. Provision for bad and doubtful debts	0
20. Conference	0	39. Other provisions	0
21. Sales promotion including publicity (other than advertisement)	0	40. Total[5-(6 to 39)]	127465
22. Advertisement	0	41. Interest	0
23. Commission	0	42. Depreciation	0
24. Hotel, boarding and Lodging	0	43. Profit before tax (PBT)[40-41-42]	127465

Balance Sheet Profit and Loss Account Import from Excel Ok Save and Hide

Start | Indtally - TALLY | Microsoft PowerPoi... | 6:44 PM

Profit & Loss A/c - Appr

Taxbase [Aug, 2007] Name: Jitendra Jivandas Gujarathi (Gujarathi) FY: 06-07 AY: 07-08 - [Balance Sheet]

Master Data Advance Tax Income Tax Management Forms Reports Miscellaneous Help Application Sineway Exit

Balance Sheet and Profit & Loss Account Information

Credits to Profit and Loss Account Debits to Profit and Loss Account Tax Provisions and Appropriations Not Account Case

Provisions for Tax and Appropriations

44. Provision for Current Tax	<input type="text" value="0"/>
45. Provision for Fringe benefit Tax	<input type="text" value="0"/>
46. Provision for Deffered Tax	<input type="text" value="0"/>
47. Profit after Tax (43-44-45-46)	127465
48. Balance brought forward from previous year	<input type="text" value="0"/>
49. Amount available for appropriation (47+48)	127465
50(a). Transfer to reserves and surplus	<input type="text" value="0"/>
50(b). Proposed Dividend	<input type="text" value="0"/>
50(c). Tax on Dividend	<input type="text" value="0"/>
50(d). Tax on dividend for earlier years	<input type="text" value="0"/>
51. Balance carried to balance sheet in partner's account (49-50)	127465

Balance Sheet Profit and Loss Account Import from Excel Ok Save and Hide

Start | Taxbase [Aug, ...] | Indtally - TALLY | Microsoft PowerPoi... | 6:45 PM

Without Books

Balance Sheet and Profit & Loss Account Information

Credits to Profit and Loss Account Debits to Profit and Loss Account Tax Provisions and Appropriations Not Account Case

Regular Books of accounts of business or profession are not maintained.

Gross receipts	<input type="text"/>	<input type="text" value="0"/>
Gross profit	<input type="text"/>	<input type="text" value="0"/>
Expenses	<input type="text"/>	<input type="text" value="0"/>
Net Profit	<input type="text"/>	<input type="text" value="0"/>

Balance Sheet Profit and Loss Account Import from Excel Ok Save and Hide

Start Taxbase [Aug, ...] Indtally - TALLY Microsoft PowerPoi... 6:45 PM

Select ITR Form

Taxbase [Aug, 2007] Name: Jitendra Jivandas Gujarathi (Gujarathi) FY: 06-07 AY: 07-08 - [Income Details]

Master Data Advance Tax Income Tax Management Forms Reports Miscellaneous Help Application Sineway Exit

Forms

<ul style="list-style-type: none"> Salary - - House Pr Profit/Ga Profit/Lo Capital G Other So Other Sp Less : Lo Gross To Less : De Less : De Exempt In Tax on T Book Pro Less : Re Add : Sur Tax Paye Less : Re Less : T Advance Add : Inte Less : Se Balance 	<ul style="list-style-type: none"> Form ITR-1 (Beta) Form ITR-2 (Beta) Form ITR-3 (Beta) <li style="background-color: #e0e0e0;">Form ITR-4 (Beta) Form ITR-5 (Beta) Form ITR-6 (Beta) Form ITR-7 (Beta) Form ITR-8 (Beta) Challan No. ITNS 280 (Black & White format) Challan No. ITNS 281 (Black & White format) Form 1 Form 2 Form 2B (Beta) Form 2C Form 2D Form 2E Form 2F (Beta) Form 3 Form 3A Form 3CA Form 3CB Form 3CD Form 3CEB Form 10 Form 10A Form 10B Form 10BA Form 10CC 	<p style="text-align: center;">INDIAN INCOME TAX RETURN [For Individuals/HUFs having Income from proprietary business or profession (Please see Rule 12 of the Income-tax Rules,1962)</p> <p>Please Note : This Form can be used by a person being an individual or a Hindu Undivided family who is a carrying out a proprietary business or profession.</p> <p><input checked="" type="checkbox"/> Acknowledgement <input type="checkbox"/> Verification New Page <input type="checkbox"/> Blank Form</p> <p>Enter AIR (Annual Information Returns) from Income Tax--> Income Details --> Other Form Data --> ITR Details</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

12132
0
127465
0
0
63788
0
203385
100000
0
0
339
0
0
7
346
0
0
6
0
352

Show Close

Partners Other Form Data Return of Income Computation Sheet Save Delete Close

Start Taxbase [Aug, 200... Indtally - TALLY Microsoft PowerPoi... 6:49 PM

Generate ITR

Taxbase [Aug, 2007] Name: Jitendra Jivandas Gujarathi (Gujarathi) FY: 06-07 AY: 07-08 - [ITR4]

Master Data Advance Tax Income Tax Management Forms Reports Miscellaneous Help Application Sineway Exit

100% 1 of 23

Preview

FORM ITR-4 **INDIAN INCOME TAX RETURN** (For individuals & HUFs having income from a proprietary business or profession) (Please see Rule 12 of the Income-tax Rules, 1962) (Also see attached Instructions)

Assessment Year: 2 0 0 7 - 0 8

PERSONAL INFORMATION	First name Jitendra	Middle name Jivandas	Last name Gujarathi	PAN A B J P G 2 0 9 3 D
	Flat/Door/Block No B/17, Swarna Chs Ltd, Near Gurukul	Name of Premises/building/village Society, Panchpakhadi,		Status (Tick) <input checked="" type="checkbox"/> Individual <input type="checkbox"/> HUF
	Road/Street/Post Office	Area/locality Subreport:page1.rpt		Date of Birth (DD/MM/YYYY) (in case of individual) 01/06/1956
	Town/City/District Thane (W)	State Maharashtra	Pin code 4 0 0 6 0 2	Sex (in case of individual) (Tick) <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
	Email Address mncchoksiandco@gmail.com	(STD code)-Phone Number (022) 5362374		Employer Category (if in employment) (Tick) <input checked="" type="checkbox"/> Govt <input type="checkbox"/> PSU <input checked="" type="checkbox"/> Others
	Designation of Assessing Officer (Ward/Circle) RANGE 1, THANE		Return filed under Section [Please see instruction number-9(i)] 1 2	
	Whether original or Revised return? (Tick) <input checked="" type="checkbox"/>		<input checked="" type="checkbox"/> Original <input type="checkbox"/> Revised	

if revised, then enter Receipt No and Date of filing

Print DMP Mail Mail Export Export Efile Close

Start Taxbase [Aug, ...] Indtally - TALLY Microsoft PowerPoi... 6:49 PM

Click on efile

The screenshot displays a software interface for e-filing. A 'Save As' dialog box is open in the foreground, showing the 'My Documents' folder. The file name is empty, and the 'Save as type' is set to 'E-File (*.xml)'. The background window is titled 'TAX RETURN' and contains a form for entering taxpayer details. The form includes fields for 'Assessment Year' (2007-08), 'Last name' (Gujarathi), 'PAN' (AJPG2093D), 'Status' (Individual), 'Date of Birth' (01/06/1956), 'Sex' (Male), 'Employer Category' (Others), and 'Designation of Assessing Officer' (RANGE 1, THANE). The form also has checkboxes for 'Whether original or Revised return?' and 'Return filed under Section'. The taskbar at the bottom shows various application icons and the system clock at 6:50 PM.

PERSONAL INFORMATION			
Road/Street/Post Office	Area/locality		
Town/City/District Thane (W)	State Maharashtra	Pin code 4 0 0 6 0 2	Date of Birth (DD/MM/YYYY) (in case of individual) 01/06/1956
Email Address mncandco@gmail.com	(STD code)-Phone Number (022) 5362374	Employer Category (if in employment) (Tick) <input type="checkbox"/> Govt <input type="checkbox"/> PSU <input checked="" type="checkbox"/> Others	Sex (in case of individual) (Tick) <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
Designation of Assessing Officer (Ward/Circle) RANGE 1, THANE		Return filed under Section [Please see instruction number-9(i)]	1 2
Whether original or Revised return? (Tick) <input checked="" type="checkbox"/>		<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Revised

Save XML File

Save As

Save in: Upload

F106-460
F106-787
F106-810

File name: F407-399

Save as type: E-File (*.xml)

Open as read-only

TAX RETURN

Assessment Year: 2007 - 08

Last name: Gujarathi

PAN: A B J P G 2 0 9 3 D

Status (Tick): Individual HUF

Date of Birth (DDMMYYYY): 01/06/1956

Sex (in case of individual) (Tick): Male Female

Employer Category (if in employment) (Tick): Govt PSU Others

Designation of Assessing Officer (Ward/Circle): RANGE 1, THANE

Return filed under Section: 12

Whether original or Revised return? (Tick): Original Revised

PERSONAL INFORMATION

Road/Street/Post Office: [Blank]

Area/locality: [Blank]

Town/City/District: Thane (W)

State: Maharashtra

Pin code: 400602

Email Address: mncandco@gmail.com

(STD code)-Phone Number: (022) 5362374

Validate XML File

Taxbase [Aug, 2007] Name: Jitendra Jivandas Gujarathi (Gujarathi) FY: 06-07 AY: 07-08 - [ITR4]

Master Data Advance Tax Income Tax Management Forms Reports Miscellaneous Help Application Sineway Exit

100% 1 of 23

Preview

FORM ITR-4 **INDIAN INCOME TAX RETURN** (For individuals & HUFs having income from a proprietary business or profession) (Please see Rule 12 of the Income-tax Rules, 1962) (Also see attached Instructions) Assessment Year **2 0 0 7 - 0 8**

PERSONAL INFORMATION

First name Jitendra	Middle name	Last name	PAN B J P G 2 0 9 3 D
Flat/Door/Block No. B/17, Swarna Ch...	Road/Street/Post Code		Status (Tick) <input checked="" type="checkbox"/> Individual <input type="checkbox"/> HUF
Town/City/District Thane (W)	State Maharashtra	Pin code 4 0 0 6 0 2	Date of Birth (DDMMYYYY) 06/1956
Email Address mncandco@gmail.com	(STD code)-Phone Number (022) 5362374	Employer Category (if in employment) (Tick) <input checked="" type="checkbox"/> Govt <input type="checkbox"/> PSU <input checked="" type="checkbox"/> Others	(in case of individual) (Tick) <input checked="" type="checkbox"/>
Designation of Assessing Officer (Ward/Circle) RANGE 1, THANE		Return filed under Section [Please see instruction number-9(i)]	1 2
Whether original or Revised return? (Tick) <input checked="" type="checkbox"/>		<input checked="" type="checkbox"/> Original <input type="checkbox"/> Revised	

if revised, then enter Receipt No and Date of filing

E-File 'C:\My Documents\Upload\F407-399.xml' generated successfully. Do you wish to run the Schema Validator now? Yes No

Print DMP Mail Export Efile Close

Start Taxbase [Aug, ... Indtally - TALLY Microsoft PowerPoi... 6:51 PM

Procedure for filing e-Return without Digital Signature followed by Physical ITR – V Using Taxation Software

B. Upload Procedure

- Register and create User ID & Password
- Login & click " Submit Return "
- Browse to select XML file and click on Upload button
- On successful upload ITR V is displayed
- Take Printout of the ITR V and obtain Signature
(*This ITR V has a verification section*)
- Submit Physically ITR V within 30 days
- Keep the supporting Documents Ready
- Wait for Scrutiny Notice , if selected

Click on Submit

Directorate of Income Tax - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://incometaxindiaefiling.gov.in/portal/EndUserLoginValidate.jsp>

Quick Links

Home | About us | Downloads | Help | FeedBack | Other Services | My Account

Income Tax e-filing

INCOME TAX DEPARTMENT RELEASES RETURN P

Logged in as tamspl

e-Filing A.Y. 2007-08

Downloads

- Individual, HUF
- Firms/AoPs/Bol
- Companies
- Trusts
- FBT

Submit return

e-Filing A.Y. 2006-07

ANYTIME. FILE ANYWHERE.

WELCOME TO INCOMETAX INDIA

An e-Governance initiative of the Income Tax Department, Ministry of Finance, Govt. of India.

Please register if you do not have a user-id and password.

e-Filing Process - At a glance

- 1 Select appropriate type of Return Form
- 2 Download Return Preparation Software for selected Return Form.

Useful Links

- IRS officers online
- www.incometaxindia.gov.in
- NSDL
- UTI

Advanced users [click here](#).

Modified schema available for download.

For feedback or any assistance in filing, [click here](#) or please contact

start | eFilingITReturn.ppt | Directorate of Incom... | 1:14 PM

Click on Browse

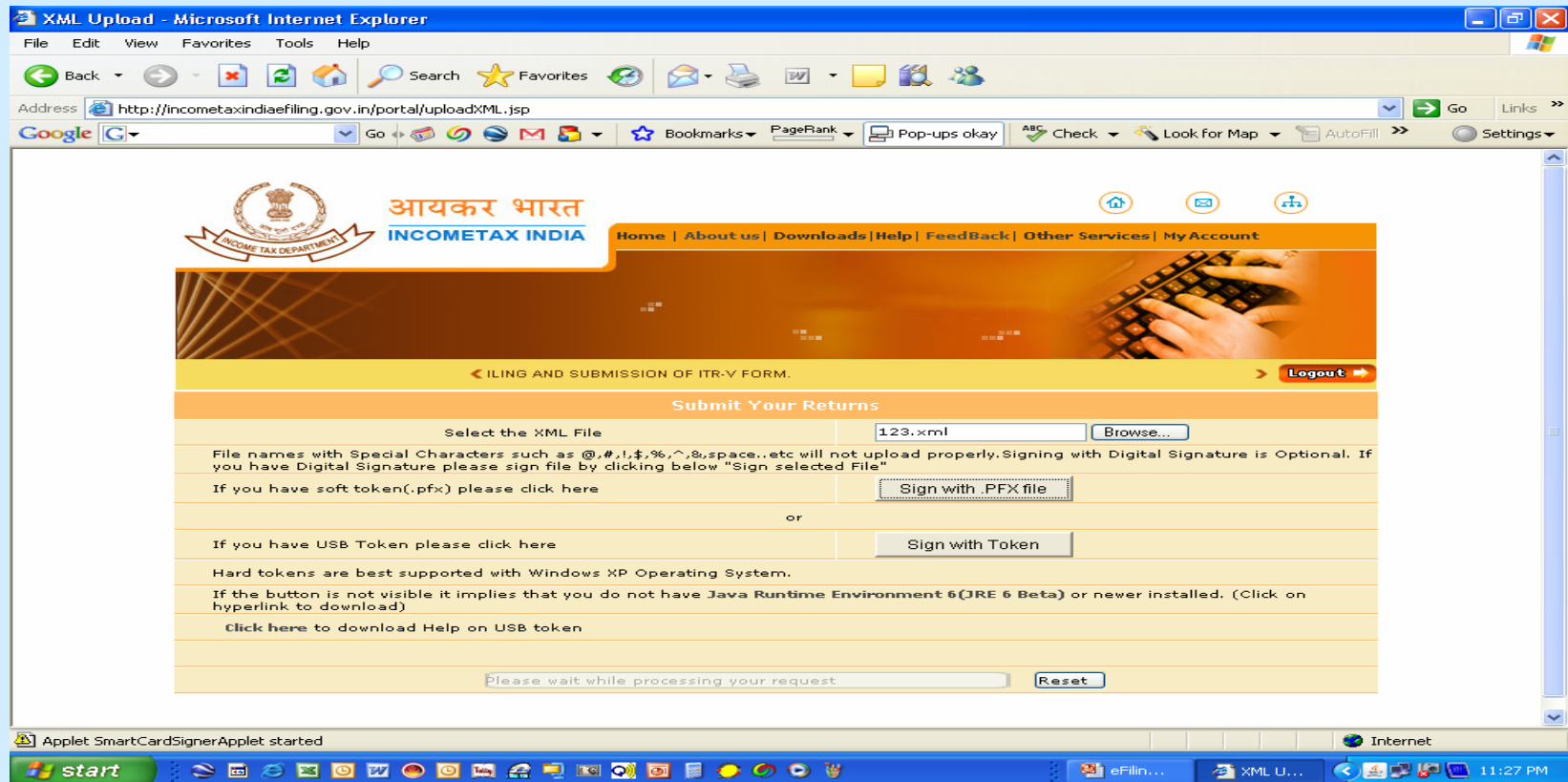
The screenshot displays the 'XML Upload' page in Microsoft Internet Explorer. The browser's address bar shows the URL: <http://incometaxindiaefiling.gov.in/portal/uploadXML.jsp>. The page header features the Income Tax Department logo and the text 'आयकर भारत INCOMETAX INDIA'. A navigation menu includes links for Home, About us, Downloads, Help, FeedBack, Other Services, and My Account. The main content area is titled 'Submit Your Returns' and contains a form for uploading an XML file. The form includes a text input field for the XML file name, a 'Browse...' button, and instructions regarding file naming conventions and digital signatures. Below the input field, there are two options for signing: 'Sign with .PFX file' and 'Sign with Token'. At the bottom of the form, there are 'UpLoad' and 'Reset' buttons. The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 11:22 PM.

Select XML File

The screenshot shows a Microsoft Internet Explorer browser window titled "XML Upload - Microsoft Internet Explorer". A "Choose file" dialog box is open, displaying a file list in the "eFilingITReturn" folder. The file list includes various PDF and XML files, such as "Acknowledgement.pdf", "Circular No. 9-2006.pdf", "CircularNo. 3-2007.doc", "CircularNo. 5-2007.pdf", "DraftPresentation.doc", "eFiling-addon2.ppt", "eFiling-IncomeTaxSite.ppt", "eFilingITReturn.ppt", "FAQs.doc", "fs07001-017.xls", "fs07002+017.xls", "ITR1+Inst.pdf", "ITR1Util.pdf", "ITR2+Inst.pdf", "ITR2Util.pdf", "ITR3+Inst.pdf", "ITR3Util.pdf", "ITR4+Inst.pdf", "ITR4Util.xls", "ITR5+Inst.pdf", "ITR5Util.xls", "ITR6+Inst.pdf", "ITR6Util.xls", "ITR7+Inst.pdf", "ITR8+Inst.pdf", "ITR8Util.xls", "ListofUsefulCodes.pdf", "Rule-12-Amendment.pdf", and "Rule-12-English.pdf".

The background page is an "XML Upload" interface. It features a navigation bar with links for "Help", "FeedBack", "Other Services", and "MyAccount". Below this is a banner image of hands typing on a keyboard. The page contains a "Logout" button and a "Browse..." button. The main content area includes instructions for signing files: "If you have Digital Signature please sign file by clicking below 'Sign selected File'", "If you have soft token(.pfx) please click here" with a "Sign with .PFX file" button, and "If you have USB Token please click here" with a "Sign with Token" button. It also mentions "Hard tokens are best supported with Windows XP Operating System." and provides a link to download Java Runtime Environment 6 (JRE 6 Beta) or newer. At the bottom, there are "UpLoad" and "Reset" buttons.

Click Upload



ITR V Generated

Specimen ITR V

Procedure for filing e-Return with Digital Signature (Soft Sign)

A. Generation of XML File

- **Generation of XML File
(Using On Site Return
Preparation Utility)**
- **Generation of XML File
(Using Taxation Software)**

Procedure for filing e-Return with Digital Signature (Soft Sign)

B. Upload Procedure

- Register and create User ID & Password
- Login & click " Submit Return "
- Browse to select XML file
- Click on Soft Token button
- Browse to select *.pfx file
- Click on Upload
- On successful upload ITR V is displayed
- Take Printout of the ITR V – Filing Complete
(*This ITR V is endorsed with " Digitally Signed "* remark)
- Keep the supporting Documents Ready
- Wait for Scrutiny Notice , if selected

Click on Submit

Directorate of Income Tax - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://incometaxindiaefiling.gov.in/portal/EndUserLoginValidate.jsp>

आयकर भारत INCOMETAX INDIA

Home | About us | Downloads | Help | FeedBack | Other Services | My Account

Income Tax e-filing

ANYTIME. FILE ANYWHERE.

WELCOME TO INCOMETAX INDIA

An e-Governance initiative of the Income Tax Department, Ministry of Finance, Govt. of India.

Please register if you do not have a user-id and password.

Logged in as tamspl

e-Filing A.Y. 2007-08

Downloads

- Individual, HUF
- Firms/AoPs/Bol
- Companies
- Trusts
- FBT

Submit return

e-Filing A.Y. 2006-07

e-Filing Process - At a glance

- 1 Select [appropriate type of Return Form](#)
- 2 Download [Return Preparation Software](#) for selected Return Form.

Useful Links

- [IRS officers online](#)
- www.incometaxindia.gov.in
- [NSDL](#)
- [UTI](#)

Advanced users [click here](#).

Modified schema available for download.

For feedback or any assistance in filing, [click here](#) or please contact [the helpdesk](#) or [office](#).

start eFilingITReturn.ppt Directorate of Incom... 1:14 PM

Click on Browse

The screenshot shows the Microsoft Internet Explorer browser window displaying the Income Tax India e-filing portal. The address bar shows the URL: <http://incometaxindiaefiling.gov.in/portal/uploadXML.jsp>. The page header includes the Income Tax Department logo and the text "आयकर भारत INCOMETAX INDIA". A navigation menu contains links for Home, About us, Downloads, Help, FeedBack, Other Services, and My Account. The main content area is titled "Submit Your Returns" and features a form with the following elements:

- A text input field labeled "Select the XML File" with a "Browse..." button next to it.
- Instructions: "File names with Special Characters such as @, #, !, \$, %, ^, &, space, etc will not upload properly. Signing with Digital Signature is Optional. If you have Digital Signature please sign file by clicking below 'Sign selected File'"
- A link: "If you have soft token(.pfx) please click here" with a "Sign with .PFX file" button.
- A separator: "or"
- A link: "If you have USB Token please click here" with a "Sign with Token" button.
- Additional information: "Hard tokens are best supported with Windows XP Operating System." and "If the button is not visible it implies that you do not have Java Runtime Environment 6(JRE 6 Beta) or newer installed. (Click on hyperlink to download)"
- A link: "Click here to download Help on USB token"
- Buttons: "UpLoad" and "Reset"

The status bar at the bottom of the browser shows "Applet SmartCardSignerApplet started" and the system tray includes the start button, taskbar icons, and the time "11:22 PM".

Select XML File

The screenshot shows a Microsoft Internet Explorer browser window titled "XML Upload - Microsoft Internet Explorer". A "Choose file" dialog box is open, displaying a list of files in the "eFilingITReturn" folder. The files include various PDF and XLS documents related to ITR (Income Tax Return) forms and instructions, such as "Acknowledgement.pdf", "Circular No. 9-2006.pdf", "ITR1+Inst.pdf", "ITR2Util.pdf", "ITR3+Inst.pdf", "ITR3Util.pdf", "ITR4+Inst.pdf", "ITR4Util.xls", "ITR5+Inst.pdf", "ITR5Util.xls", "ITR6+Inst.pdf", "ITR6Util.xls", "ITR7+Inst.pdf", "ITR8+Inst.pdf", "ITR8Util.xls", "ListofUsefulCodes.pdf", "Rule-12-Amendment.pdf", and "Rule-12-English.pdf".

The background page is the "XML Upload" interface, which includes a "Browse..." button, a "Sign with .PFX file" button, a "Sign with Token" button, and an "Upload" button. The page also contains instructions for signing files and a "Logout" button.

Select PFX File

The screenshot shows a web browser window titled "XML Upload - Microsoft Internet Explorer". A "Choose file" dialog box is open, displaying a list of files in the "eFilingITReturn" folder. The files include various PDF and XLS documents related to ITR (Income Tax Return) forms and instructions, such as "Acknowledgement.pdf", "Circular No. 9-2006.pdf", "ITR1+Inst.pdf", "ITR2Util.pdf", "ITR3+Inst.pdf", "ITR3Util.pdf", "ITR4+Inst.pdf", "ITR4Util.xls", "ITR5+Inst.pdf", "ITR5Util.xls", "ITR6+Inst.pdf", "ITR6Util.xls", "ITR7+Inst.pdf", "ITR8+Inst.pdf", "ITR8Util.xls", "ListofUsefulCodes.pdf", "Rule-12-Amendment.pdf", and "Rule-12-English.pdf".

The web application interface includes a navigation menu with "Help", "FeedBack", "Other Services", and "MyAccount". Below the menu is a banner image of hands typing on a keyboard. The main content area contains a "Browse..." button and a "Logout" button. The bottom of the page features an "Upload" button and a "Reset" button. The status bar at the bottom of the browser shows "Applet SmartCardSignerApplet started" and the system clock displays "11:24 PM".

Click Upload

The screenshot shows the 'XML Upload' page on the Income Tax India website. The browser window title is 'XML Upload - Microsoft Internet Explorer'. The address bar shows the URL: <http://incometaxindiaefiling.gov.in/portal/uploadXML.jsp>. The page header includes the Income Tax Department logo and the text 'आयकर भारत INCOMETAX INDIA'. A navigation menu contains links for Home, About us, Downloads, Help, FeedBack, Other Services, and My Account. The main content area is titled 'Submit Your Returns' and contains the following elements:

- A message: '...ING AND SUBMISSION OF ITR-V FORM.' with a 'Logout' button.
- A section titled 'Submit Your Returns' with a 'Select the XML File' label and a text input field containing '123.xml' and a 'Browse...' button.
- Instructions: 'File names with Special Characters such as @, #, !, \$, %, ^, &, space..etc will not upload properly. Signing with Digital Signature is Optional. If you have Digital Signature please sign file by clicking below "Sign selected File"'. Below this is a 'Sign with .PFX file' button.
- A note: 'If you have soft token(.pfx) please click here'.
- An 'or' separator.
- A note: 'If you have USB Token please click here' and a 'Sign with Token' button.
- Additional instructions: 'Hard tokens are best supported with Windows XP Operating System. If the button is not visible it implies that you do not have Java Runtime Environment 6 (JRE 6 Beta) or newer installed. (Click on hyperlink to download)'. Below this is a 'Click here to download Help on USB token' link.
- A status bar at the bottom of the form: 'Please wait while processing your request' and a 'Reset' button.

The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time '11:27 PM'.



**ITR V Generated
with endorsement of
being Digitally Signed**

Specimen ITR V

Procedure for filing e-Return with Digital Signature (USB Token)

A. Generation of XML File

- **Generation of XML File
(Using On Site Return
Preparation Utility)**
- **Generation of XML File
(Using Taxation Software)**

Procedure for filing e-Return with Digital Signature (USB Token)

B. Upload Procedure

- Register and create User ID & Password
- Login & click " Submit Return "
- Browse to select XML file
- Insert the USB Token in the USB Port
- Click on USB Token button
- Follow instructions of the USB Signature Software
- Click on Upload
- On successful upload ITR V is displayed
- Take Printout of the ITR V – Filing Complete
- (*This ITR V is endorsed with " Digitally Signed " remark*)
- Keep the supporting Documents Ready
- Wait for Scrutiny Notice , if selected

Click on Submit

Directorate of Income Tax - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://incometaxindiaefiling.gov.in/portal/EndUserLoginValidate.jsp>

आयकर भारत INCOMETAX INDIA

Quick Links

Home | About us | Downloads | Help | FeedBack | Other Services | My Account

Income Tax e-filing

ANYTIME. FILE ANYWHERE.

WELCOME TO INCOMETAX INDIA

An e-Governance initiative of the Income Tax Department, Ministry of Finance, Govt. of India.

Please register if you do not have a user-id and password.

e-Filing Process - At a glance

- 1 Select [appropriate type of Return Form](#)
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Useful Links

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start eFilingITReturn.ppt Directorate of Incom... 1:14 PM

Click on Browse

The screenshot displays the 'XML Upload' page in Microsoft Internet Explorer. The browser's address bar shows the URL: <http://incometaxindiaefiling.gov.in/portal/uploadXML.jsp>. The page header includes the Income Tax Department logo and the text 'आयकर भारत INCOMETAX INDIA'. A navigation menu contains links for Home, About us, Downloads, Help, FeedBack, Other Services, and My Account. The main content area is titled 'Submit Your Returns' and features a form for selecting an XML file. The form includes a text input field for the file name, a 'Browse...' button, and instructions regarding special characters and digital signatures. Below the file selection, there are two options for signing: 'Sign with .PFX file' and 'Sign with Token'. At the bottom of the form, there are 'UpLoad' and 'Reset' buttons. The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 11:22 PM.

Select XML File

The screenshot shows a Microsoft Internet Explorer browser window titled "XML Upload - Microsoft Internet Explorer". A "Choose file" dialog box is open, displaying a file list in the "eFilingITReturn" folder. The file list includes:

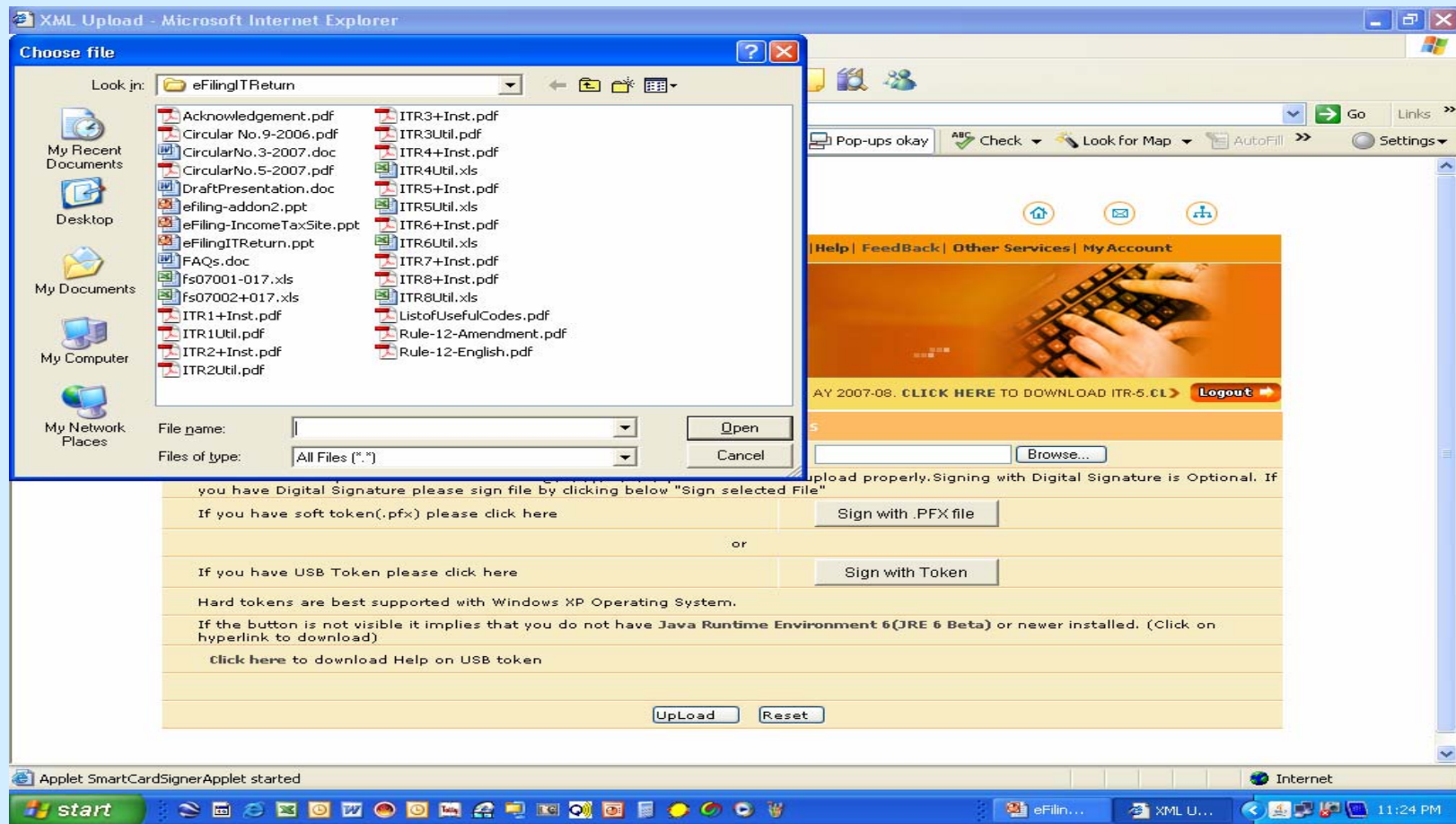
- Acknowledgement.pdf
- Circular No.9-2006.pdf
- CircularNo.3-2007.doc
- CircularNo.5-2007.pdf
- DraftPresentation.doc
- eFiling-addon2.ppt
- eFiling-IncomeTaxSite.ppt
- eFilingITReturn.ppt
- FAQs.doc
- fs07001-017.xls
- fs07002+017.xls
- ITR1+Inst.pdf
- ITR1Util.pdf
- ITR2+Inst.pdf
- ITR2Util.pdf
- ITR3+Inst.pdf
- ITR3Util.pdf
- ITR4+Inst.pdf
- ITR4Util.xls
- ITR5+Inst.pdf
- ITR5Util.xls
- ITR6+Inst.pdf
- ITR6Util.xls
- ITR7+Inst.pdf
- ITR8+Inst.pdf
- ITR8Util.xls
- ListofUsefulCodes.pdf
- Rule-12-Amendment.pdf
- Rule-12-English.pdf

The dialog box also shows "File name:" and "Files of type: All Files (*.*)". The background browser window shows a page with navigation links (Help, Feedback, Other Services, MyAccount), a "Logout" button, and a "Browse..." button. Below the dialog box, there are instructions for signing the file:

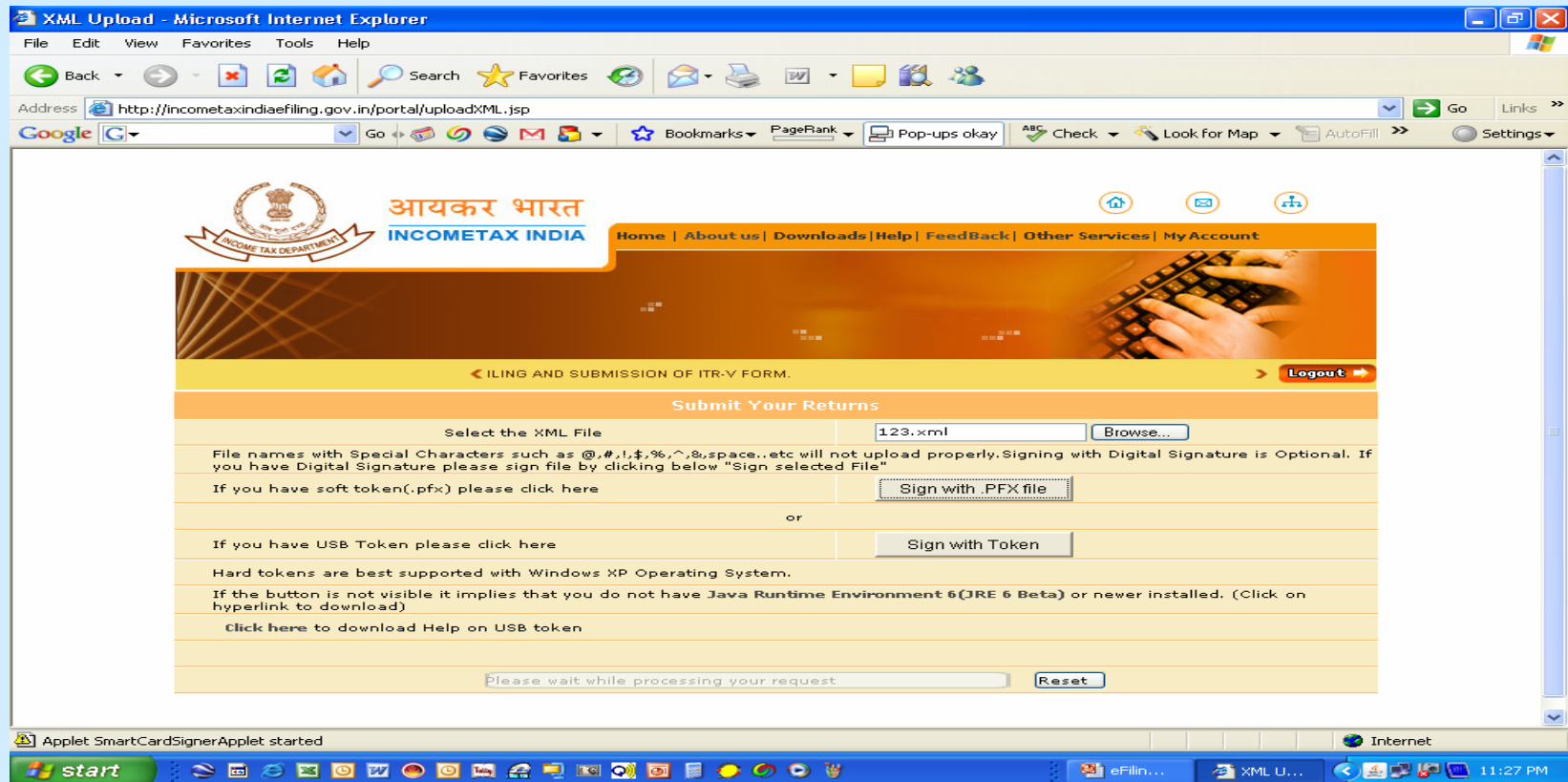
- If you have Digital Signature please sign file by clicking below "Sign selected File"
- If you have soft token(.pfx) please click here
- or
- If you have USB Token please click here

Additional text includes: "Hard tokens are best supported with Windows XP Operating System." and "If the button is not visible it implies that you do not have Java Runtime Environment 6(JRE 6 Beta) or newer installed. (Click on hyperlink to download)". At the bottom, there are "UpLoad" and "Reset" buttons.

Window for USB Token



Click Upload





**ITR V Generated
with endorsement of
being Digitally Signed**

Specimen ITR V

Deemed Date of Filing Return

- If digitally signed –
the date of
transmission
- If not digitally signed
– depends on
Submission of ITR V

Submission of ITR V

- If submitted in 30 days of transmission – the date of transmission
- If submitted late – the date of submission of ITR V
- If not submitted – No return deemed to be furnished
- If not displayed after upload – My Account

Filing Revised Return

- Tick on the space for Original / Revised
- Fill in the Ack No of the Original
- Follow the same procedure of filing

eFiling Process

- Efiling Home
- Registration
- Login
- Generation of XML (Utility)
- Generation of XML (Taxation Software)
- Upload without Digital
- ITR V without Digital
- Upload with Digital Soft
- Upload with Digital USB Token
- ITR V with Digital

eFiling Process

- Submission at –

Income Tax Department – CPC, Post Box No - 1, Electronic City Post Office, Bangalore - 560100, Karnataka .

- Not to fold the acknowledgement – Bar Coded
- Mail it physically to Bangalore
- Email confirmation from Bangalore
- Return Submission Process Complete
- ITRV not to be accepted by any IT Office

Problems

- Whether to mail individually ?
- Whether acknowledgement of mail delivery available ?
- Whether to send by Courier / Speed Post / Ordinary Post ?
- What if mailed but not received by CPC ?
- What about Security of Information in physical transmission ?

Data Feeding Do's & Don't's – 1

- To create an error free XML File
- No Control Characters to be used
- *(Special characters created using Shift , Ctrl , Alt Key)*
- Ampersand & " " not to be used anywhere
- " * " , " / " , " - " , " + " , " . " etc not to be used
- All PAN & TAN to be in Capitals without space
- Assessee name to be split in FN , MN , LN
- *(problem for persons not using LN)*
- All Five Lines in Address to be filled
- No spaces in PIN Code

Data Feeding Do's & Don't's – 2

- Phone No with STD Code
- Bank Details
- No negative figures allowed except in Computation
- No linkage of COI and P & L
- Heads of Balance Sheet
- Heads of P & L
- All details of TDS / TCS Certificates
- All details 80G Claims – PAN etc

Unresolved Issues

- **Error Messages on upload**
- **More than 1 Balance Sheets**
- **PAN of married females**
- **Control Characters in Name of assessee**

**We can add more from
your feedback**

IT Helpline

The screenshot shows a Microsoft Internet Explorer browser window displaying the website of the Directorate of Income Tax. The browser's address bar shows the URL: http://incometaxindiaefiling.gov.in/portal/html/contact_info.jsp. The website's main heading is "About Us". Below this, there is a navigation bar with the text "INCOME TAX DEPARTMENT RELEASES RETURN PREPARATION SOFTW".

The page is divided into two main sections:

- e-Filing A.Y. 2007-08**: This section includes a "Downloads" button with a downward arrow and a list of categories: Individual, HUF; Firms/AoPs/Bol; Companies; Trusts; and FBT. Below this is a "Submit return" button with an upward arrow.
- Contact Us**: This section provides the following information:
 - Office of the Director General of Income Tax (Systems)
E-2 ARA Center, Ground Floor,
Jhandewalan Extn
New Delhi 110055
 - Call or email our call center**
Aayakar Sampark Kendra (ASK)
124-2438000
ask@incometaxindia.gov.in

At the bottom of the page, there is a footer with the text: "All contents © copyright 2007 Directorate of Income Tax (Systems)". Below the footer are navigation links: Home | About us | Downloads | Help | Feedback | Other Services.

The browser's taskbar at the bottom shows the Windows Start button, several application icons, and the system tray with the time 5:03 PM and the date 5/3/07.

My Personal Helpline

www.mncandco.com

Continued

Next Topic